



# University Group Travel Insurance

## Application Form for Outbound Student-Led Activities

*(Please submit the completed form to [ssa@ust.hk](mailto:ssa@ust.hk) for approval before departure.)*

**Event Information:** *(Please attach a daily trip itinerary.)*

Trip/Event Name:			
Organizing Group/Project:			
Funding Support:	<input type="checkbox"/> No <input type="checkbox"/> Yes, please specify (e.g., SEAS, Hsin Chong):		
Destination:		Trip Period:	_____ - _____ - _____ yyyy                      mm                      dd
Trip Objectives:			

**Emergency Contact during the Trip:**

Contact Person:		Role in the Trip:	
University Email:		Contact No.:	_____ - _____ - _____ <small>country code                      area code                      telephone no.</small>

**Details of the Participants:**

*(add separate sheet if needed)*

No.	Full Name <i>(as shown on the travel document)</i>	Type*	Student/Staff No. for Type "S"	Please specify for Type "O"
e.g.	Chan Tai Man	O		Coach
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

\* S: HKUST Students / Staff                      A: HKUST Alumni                      T: Other Tertiary Students                      O: Others

*The University Travel Insurance can covers Type "S" only. HKUST Students who completed their studies in June are classified as 'alumni' from 1 July of that academic year. The trip organizers should arrange or advise other participants to purchase a travel insurance before departure.*

**DSTO Use Only**

Approved by Head, DSTO-SSA: \_\_\_\_\_ Date: \_\_\_\_\_

Dr Cindy LAM