Application No.: \_\_\_\_\_\_

***AEF Overseas Sports Scheme for HKUST Full-time Students***

**Application Form**

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| ***Notes to Applicant:***1. This application form is for full-time students and sports groups to apply for sponsorship on overseas sport competition/exchange.
2. Please consult the DSTO Sports Advisor of your sport before submit the application. *The completed application together with the required information of the overseas sport competition/exchange should reach the DSTO Sports Advisor for endorsement* ***at least 2 months before the event date****.*
3. Applications will be processed on a first-come-first-served basis until exhaustion of the available fund.
4. Results to be announced within 10 working days after the endorsed application together with the required information are received.
5. Students will receive the approved sponsorship upon successful completion of the trip and submission of the event report and the required documents by the stated deadline.
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**SECTION A: *Details of the APPLICANT***

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| **Name of Applicant :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Sport Group:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student ID No.** **:**\_\_\_\_\_\_\_\_\_\_\_\_\_ **HKUST Email:** \_\_\_\_\_\_\_\_ @connect.ust.hk **Phone No.:** \_\_\_\_\_\_\_\_ \_\_\_   |

**SECTION B: *Details of the overseas sports COMPETITION/EXCHANGE***

|  |  |
| --- | --- |
| **Nature of Event** *(Please tick as appropriate)* | 🗆 **Sports Competition** 🗆 **Sports Exchange**  |
| **Name of Event** |  |
| **Location** *(Name of city)* |  |
| **Event Dates** |  |
| **No. of Participants** *(If applicable, please specify selection criteria and attach list showing name, student ID no., ITSC email …etc.)* |  |
| **Name of Organizer/Receiving Party** *(e.g. university)* |  |
| **Brief description of the event***(Must attach invitation letter, competition rules and regulation, event webpage…etc.)* |  |
| **Intended Learning Outcomes** | 1.2.3. |
| **Event Itinerary** (Please briefly outline the tentative itinerary)

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| --- | --- |
| **Date** | **Activities** |
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**SECTION C: *Event BUDGET*** (Please attach quotations)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** |  **Item Description** | **Unit Cost (HKD)** | **Qty.** | **Total** **(HKD)** |
|  |  Registration Fee (applicable for competition) |  |  |  |
|  |  Fee to the Organizer/Receiving Party |  |  |  |
|  |  Transport to/from Hong Kong (please specify mode of transport) |  |  |  |
|  |  Local transportation |  |  |  |
|  |  Accommodation  |  |  |  |
|  |  Insurance |  |  |  |
|  |  Meals |  |  |  |
|  |  Others (please specify details, e.g. visa fee) |  |  |  |
|  |  Subsidies received from other source, if any (please specify details) |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total:**  |  |

 **Expected Amount of Sponsorship: HK**  per student/team\* (\*Please delete as appropriate)

**SECTION D: *DECLARATION of the Applicant***

By signing this application form, I declare that:

1. The particulars provided in this application form are true and correct. In the event that any information is found to be false or incorrect, I understand that the application will not be considered.
2. The participant(s) are currently registered and “active” full-time students at HKUST. I understand that students who are NOT of active status (e.g. on leave or are being terminated) will NOT be eligible for receiving the sponsorship. I am obligated to keep the DSTO informed of any change of the student status of the participants.
3. I understand that the sponsorship to the participant(s) will be issued only upon successful completion of the trip, and submission of the event report and the required documents by the stated deadline.

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|  |  |
| Signature: |  | Date: |  |

 Society Chop (applicable to sport group only):