

# THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

## Regulations Governing the Use of Water Sports Center

### 1. Opening Hours

<b>December to March</b>	On Request for Group and Team Activities during weekdays
<b>April to November</b>	1:00PM – 5:00PM on Wednesday, Thursday and Friday
	9:00AM – 5:00PM on Saturday, Sunday and Public Holidays

- All water sports activities must be ended one hour before the center closed.
- For public holidays, the center will be closed on Chinese New Year Holidays (3 days), Dragon Boat Festival, the day following Mid-Autumn Festival and Christmas Day.

### 2. Eligible Users

2.1. Entry to the sports facilities is restricted to the following groups of eligible users on production of a valid University I. D. Card:

User	Identification required
• Full-time and part-time staff members and students, Long Service Staff/Retirees	HKUST Staff/Student Card
• Family members of full-time staff (As defined in the terms of appointment of the staff member)	HKUST Staff Family Card (white)
• Other approved users*	Sports Facilities User Card

\* Privileges for use of the facilities are normally granted to persons who are officially associated with the university, such as Alumni etc. Application forms are obtainable from the Dean of Students' Office, Sports Development or download from: [https://sao.ust.hk/upload/facilities/FAC\\_Sports.pdf](https://sao.ust.hk/upload/facilities/FAC_Sports.pdf). A Sports Facilities User Card will be issued to those granted user privilege.

2.2. Users must have the qualifications of booking and using of crafts for permission of using the center's facilities.

2.3. Children of age below 8 is not eligible to use center's facilities.

2.4. Users of age 8 or above and below 14 must be accompanied by eligible adult users on a one-on-one basis when using the center's facilities. Both children and the adult users must have the qualifications of booking and using of crafts. The adult users should sail or paddle the same type of craft with the children.

2.5. Users who are aged under 18 must present the completed and signed the Parents' / Guardian's Declaration Form to the staff when using the center's facilities.

### 3. Guest Policy

3.1. Due to the limitation of resources and capacity, no guest is allowed except with prior approval from Sports Development of Dean of Students' Office.

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### 4. Code of conduct

- 4.1. Users shall always observe their own safety as well as the safety of others.
- 4.2. Smoking is prohibited in the Center.
- 4.3. No pets are allowed to enter the Center.
- 4.4. Users shall keep the Center tidy and clean.
- 4.5. In the case of misconduct, or of any action inconsistent with the regulations governing the use of the center, or where the premises are being misused, staff of the Dean of Students' Office should have the authority to have the offender removed from the premises, and/or to refer the offender to the appropriate authority for disciplinary action as appropriate.

### 5. Equipment and Facilities

When using the center's facilities, the center equipment may be on loan to users who have the qualifications of booking and using of crafts. Users must produce their University I.D. Cards for the loan of equipment.

#### 5.1. Lockers and Changing Facilities

- (a) There are no lockers and changing facilities at the Water Sports Center.
- (b) Users are suggested to use the changing facilities at TSANG Shiu Tim Sports Center or FOK Ying Tung Sports Center. Please bring a five-dollar coin for using the coin-operated locker.

#### 5.2. Equipment

- (a) Users should check the condition of the equipment items carefully before launching to water. They should report to the Center Staff/Instructor immediately on any damaged or malfunctioning items.
- (b) Users should use the equipment with due care and must strictly observe the instructions and/or operation procedures issued by the Center Staff.
- (c) Users should clean and return the equipment after use to the storage area before the end of the activity.
- (d) In case damage or loss of equipment, users must inform the Center Staff.
- (e) Penalty may be levied on irresponsible use of equipment. Penalties including pay for the incurred charges, suspension of booking right or termination of registration or participation of water sports activities from 1 day up to 3 months may be imposed.

### 6. Safety Observation and Guidelines

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### 6.1. Responsibility

As with any sport, safety is users' personal responsibility. Users need to observe safety rules and guidelines so that they can enjoy being out on the water and to minimize the risk of accidents. Users should not assume that their safety is the responsibility of someone else. If at any time users feel in danger, they must take appropriate action. These actions could include aborting, or changing the plan for an outing, avoiding areas where conditions are unsafe and summoning emergency help. Safety requirements also apply ashore. Users must be able to handle equipment safely before and after activity. Last but not the least, users are not only having a duty of care to themselves but also to others. Please take note that users must avoid performing any action that could be deemed negligent or that could put another person at risk.

### 6.2. Swimming Proficiency

- (a) The first and most important rule of doing water sports is that you must be a confident swimmer, capable of swimming in deep water, in rough conditions, and be able to recover from a capsized.
- (b) All users must present the recognized documentary proof of 100m swimming proficiency OR have passed the 100m swimming proficiency assessment organized by Dean of Students' Office before they are permitted to use the center's facilities or to join our water sports activities.

### 6.3. Attire Requirements

- (a) Users must wear the buoyancy vests provided by the Water Sports Center when they are getting afloat. Center staff will stop the users to take part in water sports activities if they refuse to wear the buoyancy vests.
- (b) Users must wear toe and heel covered shoes during the activity (slippers or sandals are NOT allowed). Users will be refused to take part in water sports activities if they do not wear appropriate footwear. Please refer to appendix 1 for details of Footwear Requirements for Water Sports.
- (c) Users are advised to wear light, permeable and fit long-sleeved clothes. They should also bring spectacle band and sun cap if appropriate.

### 6.4. Arrangement in case of Bad Weather

- (a) The center will be **closed** and activity will be **cancelled** in case the following conditions/signals/warnings are hoisted:

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Time	Weather Condition	
<b>2 hours before the opening hours</b>	- Typhoon signal No. 3 or above;	N/A
<b>During the opening hours</b>	<ul style="list-style-type: none"> <li>- Red rainstorm warning signal or above;</li> <li>- Tsunami warning;</li> <li>- Shark warning flag</li> </ul>	<ul style="list-style-type: none"> <li>- Wind speed exceeds average 15 knots/hour</li> <li>- Thunderstorm warning signal;</li> <li>- Strong monsoon signal;</li> <li>- Cold weather warning;</li> <li>- In the opinion of Center staff that the sea condition is not safe for having water sports activities.</li> </ul>

### 6.5. Recommended Water Sports Activity Area

For the safety concern, users are highly recommended to have the activity within the recommended water sports activity area. For details of the recommended water sports activity area, please refer to appendix 2.

### 7. Useful telephone numbers

- Center Office: 2358 6108
- Security Office: 2358 6565
- Ambulance: 2735 3355
- Police & Emergency: 999
- The Observatory: 1878200
- Marine Police (Sai Kung): 3661 1718

Water Sports Center reserves the right of amendment and interpretation of these rules and regulations.

April 2021  
Water Sports Center  
Dean of Students' Office

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*Appendix 1 – Footwear Requirements for Water Sports*

**Toe and Heel covered shoes**



**Participants wearing the following footwear will NOT be allowed to take part in the center's activities.**



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*Appendix 2 – Recommended Water Sports Activity Area*

