



The Hong Kong University of Science and Technology
Dean of Students' Office
Regulations for the Use of Barbecue Stoves

Eligible Users

- * All full-time and part-time students and staff; as well as family members of full-time staff.
- * Guests must be accompanied by student/staff/family members when using the barbecue site. No guest fee will be levied.

Opening Hours

- * 10 am to 11 pm daily

Things to observe for the common good of users

- * Keep the barbecue site and stoves clean and tidy
- * Do not leave any food, BBQ forks, charcoal or other items behind
- * Put garbage into the refuse bins provided
- * Make sure to put out the fire before you leave
- * For energy-saving, please switch off the lightings before you leave

Booking Arrangements

Casual Use

- * Up to 14 days advance booking may be made online in the Facilities Booking System (<https://w6.ab.ust.hk/fbs>).
- * Each user can book one stove for a maximum of 3 hours per day.

Exclusive Use

- * Student societies, departments and offices are eligible to apply for exclusive use of the barbecue facilities as groups.
- * Up to 25 hours per week are available for booking by groups 15 to 28 days in advance.
- * There is no limit on the number of stoves and hours for each booking provided that the quota of 25 hours for group booking is not exceeded.
- * Each booking week starts from Monday for group booking.
- * Application is accepted 15 to 28 days before the week of booking at the Amenities Service Counter. Forms are available at the Counter.

Notes of Usage

- * Stove not taken up in person within 10 minutes of booking time is open to use by other eligible users.
- * Users may be held responsible for any loss and damage to the facilities. Penalty may be levied on no-show or irresponsible use of the venues and equipment, which may include a ban on booking for 1 to 3 months as well as cancellation of any approved booking during the banned period.
- * Bookings will be cancelled when typhoon signal no. 8 or Rainstorm Black Warning signal is hoisted.

Enquiries

- * Student Support & Activities Counter, LG3 (via lift 3 or 6) tel: 2358 5819

Dean of Students' Office



The Hong Kong University of Science and Technology
Dean of Students' Office
Amenities Service

Ref: _____ / _____

Mail Box: _____

Application for Exclusive Use of BBQ Facilities

(Please submit the completed application form to LG3 Student Support & Activities Counter)

I. Applicant's Particulars

Name of Society / Office / Department: _____ User ID: _____
 (with official chop stamped)

Name of applicant: _____ University ID #: _____

Position in Society / Office / Department: _____ Contact Tel: _____

II. Details of Booking

Date of Use: _____ Time: _____ am / pm to _____ am / pm

No. of Users: _____ *Stoves Needed: Beach (near indoor pool) 1 / 2 / 3 / 4 / 5

Name and Nature of Activity to be held in BBQ Site: _____

** Please delete as appropriate.*

I understand and accept the rules and conditions governing use of the BBQ Site stated overleaf.

 Signature of Applicant

 Endorsed by Chairperson of Society /
 EO or above of Office / Department

 Date

 (Name in BLOCK LETTER)

For the Use of Amenities Service Counter Only

To Applicants

This is to confirm that this application is

accepted

not accepted because:

no. of hours allocated for exclusive use has been full in this week.

details of booking are not clearly specified.

the facility is closed for maintenance work.

 Authorized Signature

 Date