



Dean of Students' Office  
Sports Team Assistance Scheme (STAS)

## Sports Team Monthly Attendance Record

Team (\*M/ W/ Mixed) \_\_\_\_\_ (Month) \_\_\_\_\_ (Year) \_\_\_\_\_

**Notes on completing this record form:**

1. Please PRINT the Student full name and ID.
2. Please ask the members to SIGN to record their attendance. Team Captain/ Representative please mark "X" for the absence.
3. Please use separate sheets for Men's and Women's Teams.
4. Please use additional sheet(s) if there are more than 22 Team Members.

# Only Team Practice that has been endorsed by Sports Development, DSTO can count **HMAW1905** Course hours.

Student		HMAW1905 (Y/N) #	Date (e.g. 30/9)							
Full Name	ID									
e.g. CHAN Tai Man	12345678	N	jm	jm	X	X	jm	jm	X	jm
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										
21.										
22.										
<b>Total Present</b>										
<b>Team PIC</b>	<b>Name</b>									
	<b>Signature</b>									
<b>Signature of Part-time Team Coach</b>										

Submitted by Team Captain/ Representative: \_\_\_\_\_ (Name and Signature) Date: \_\_\_\_\_

Endorsed by DSTO Sports Team Manager: \_\_\_\_\_ (Name and Signature) Date: \_\_\_\_\_