



STUDENT-LED ORIENTATION

BRIEFING SESSION

— ● Student Support & Activities, DSTO ● —

Today's agenda

1. Opening Remarks

By Professor Ben CHAN, Associate Dean of Students

2. Anti-drug campaign

By Narcotics Bureau, Hong Kong Police Force

3. Health and Safty Tips

By Ms Ceci TSANG, HSEO

4. Green O'Camp

By Ms Loretta LUK, SUST

5. Hall logistics

By Miss Ally CHAN, SHRLO

6. Sports Facilities

By Mr. Justin LI, Sports Development, DSTO

7. Venue and Equipment

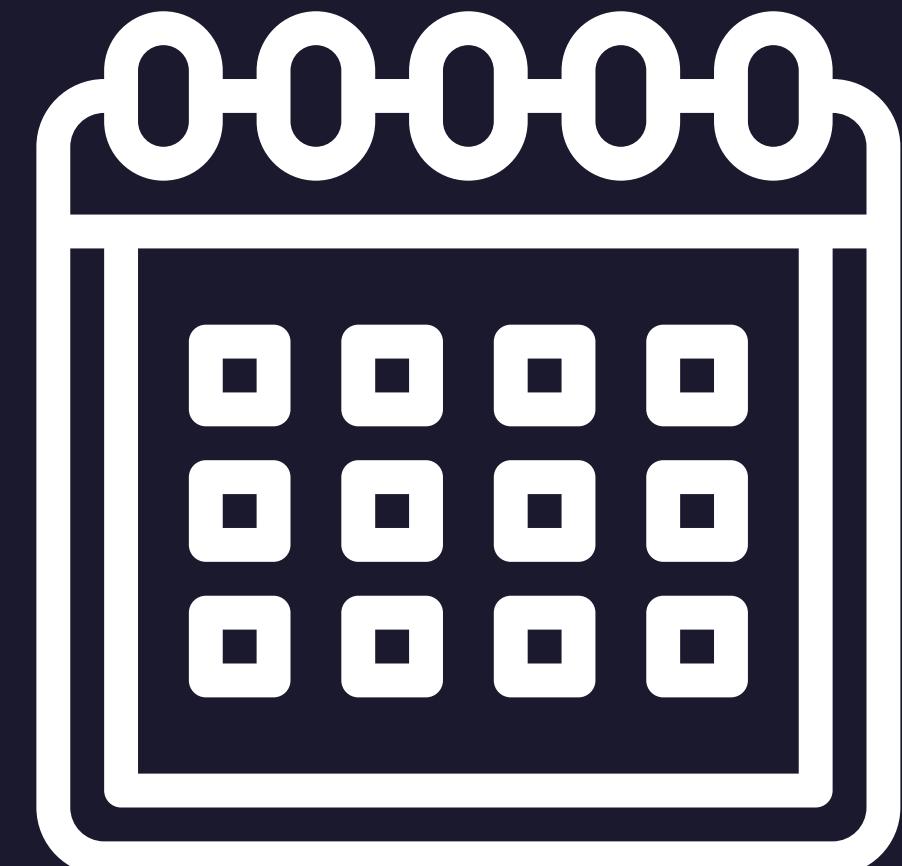
By Ms. Rita YAU, Student Support and Activities, DSTO

8. Reminders

By Mr. Apollo LAM, Student Support and Activities, DSTO

9. Welcome Fair arrangement and counter allocation

By DSTO-SSA and HKUSTSU





Taking Drugs – Are you ready to take the consequences?



Content

01

Drugs Abuse Situation among
Teenagers

02

Drugs Commonly Abused in HK

03

Serious Consequences



01

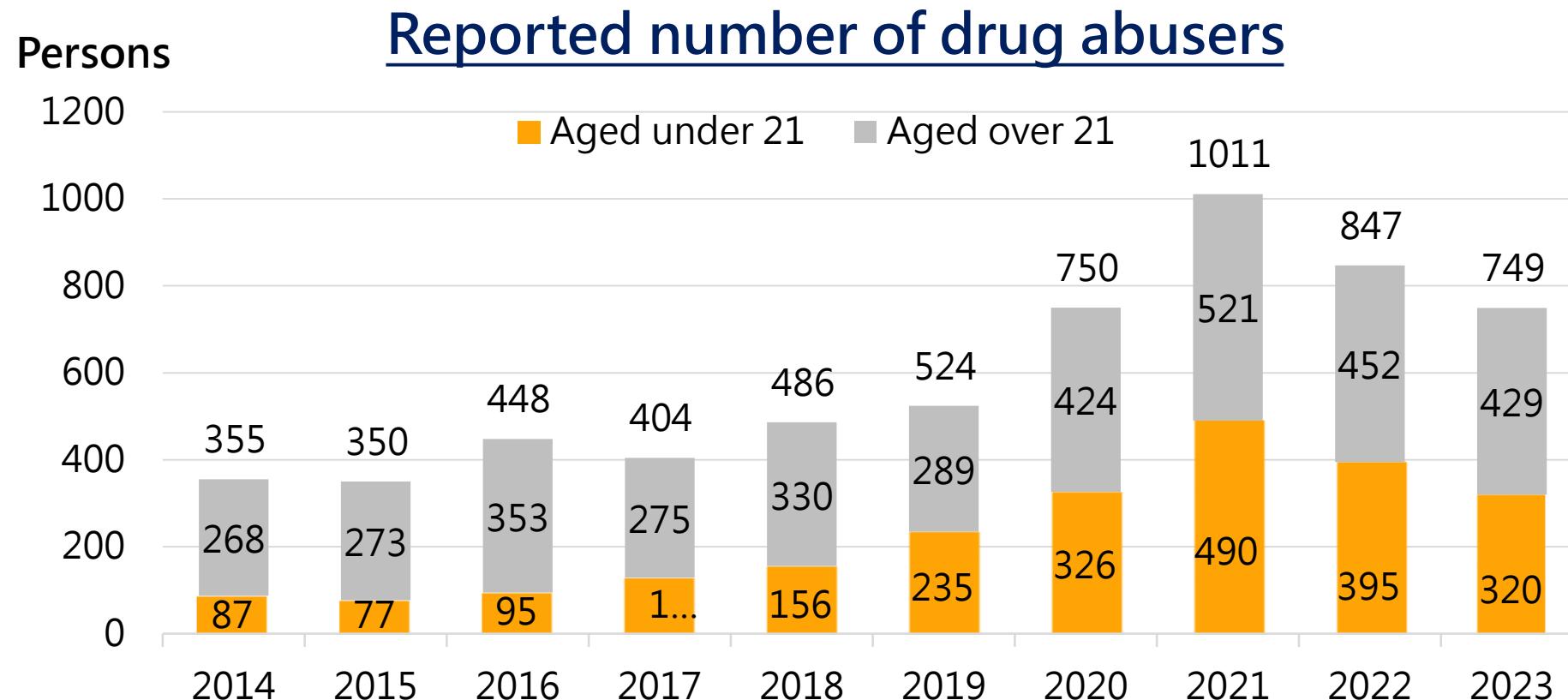
Drugs Abuse Situation among teenagers



Drugs Abuse Situation among Teenagers

No. of reported drug abusers increased by **111%**

No. of reported drug abusers under age of 21 increased by **268%**



Drugs Abuse Situation among Teenagers



Teenagers arrested for drugs trafficking activities



Two teens among five arrested over 'drug trafficking'

2024-05-22 Wednesday 27°C 89% 

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ENGLISH NEWS

2024-03-15 HKT 14:44



Three students, 14 to 15, arrested for HK\$3m drug bust

Local | 1 Feb 2023 7:26 pm

25th & 26th May (Sat-Sun) 11am - 6pm
27/F, 8 Wyndham Street, Central, Hong Kong

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Hong Kong / Law and Crime

Drug dealers offering Hong Kong youngsters free narcotics to recruit them as traffickers, police warn

- Police wrap up two-week operation that led to 107 arrests, with youngest suspect being 14 years old
- 'When young people become unable to afford illegal drugs, they subsequently become tools for drug dealers to traffic narcotics,' police warn

Hong Kong / Law and Crime

Hong Kong police arrest 2, including teenager, on drug trafficking charges; condemn recruitment of youngsters as 'despicable'

- Police say two-day operation led to seizure of 39kg of ketamine, with an estimated street value of HK\$18 million
- Force warns young people to stay cautious and avoid falling for lure of easy money

Drugs Abuse Situation among teenagers

Drugs Abuse in Universities



South China Morning Post

University in Hong Kong investigating suspected case of cannabis use on campus

- Hong Kong University of Science and Technology launches probe after video circulates on social media appearing to show student smoking drug inside dorm room
- University stresses it does not tolerate illegal students to abide by law

South China Morning Post

Hong Kong / Law and Crime

Hong Kong student arrested in HK\$200 million drugs bust, as police break up 'sophisticated' gang

- Police seize 86kg of heroin and 148kg of crystal meth in major operation in Cheung Sha Wan
- The 22-year-old suspect likely to be charged with drug trafficking after officers bag biggest haul of illegal narcotics at one time this year

South China Morning Post

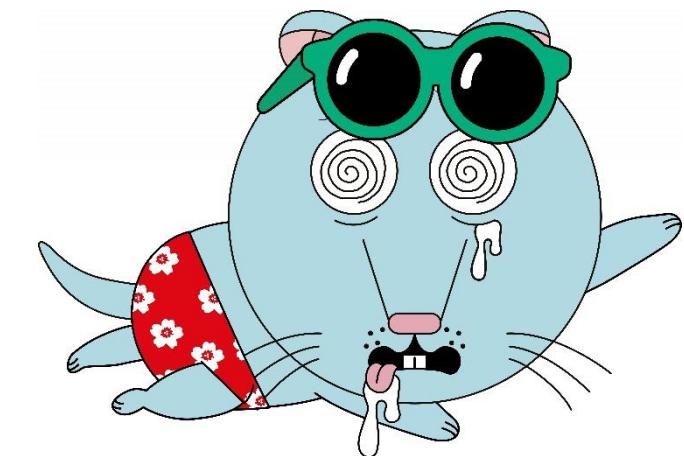
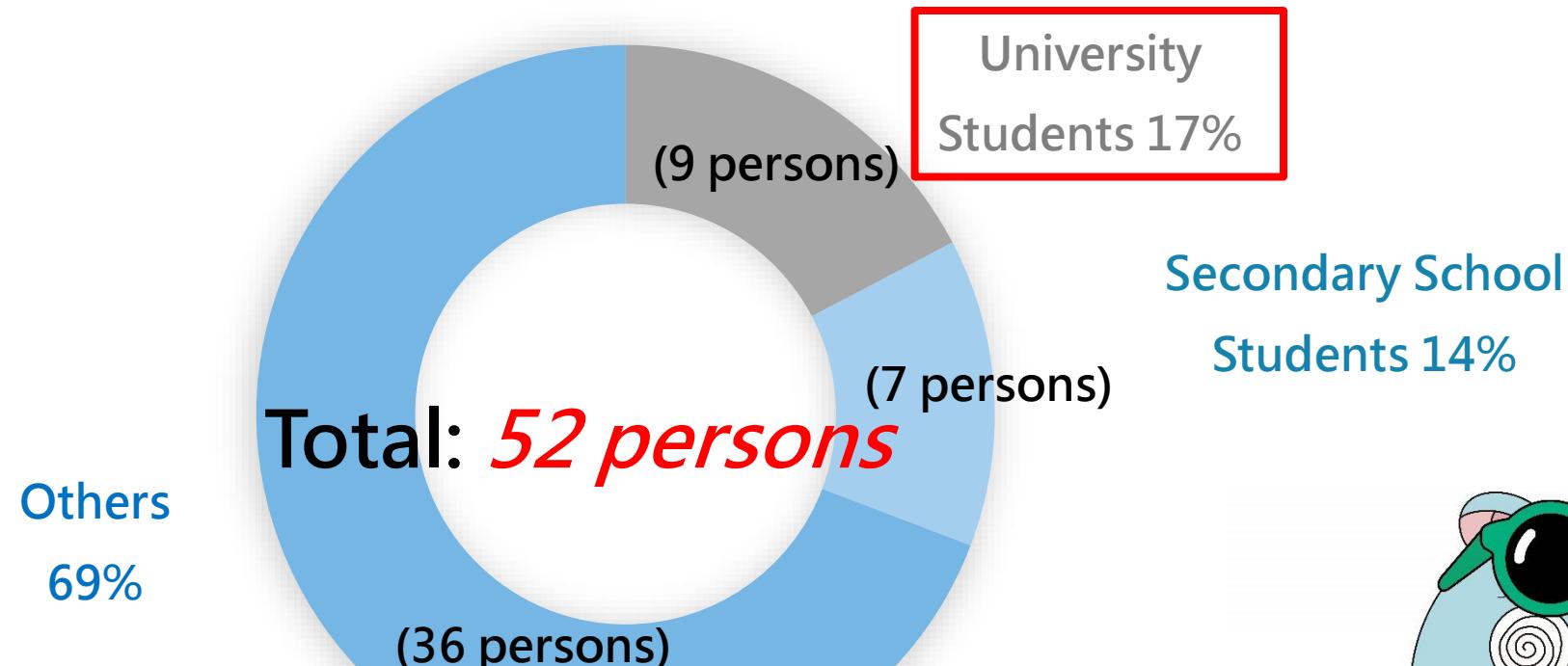
Hong Kong / Education

New University of Hong Kong nursing undergraduate alleges she was 'groped' by senior male student at 3-day orientation camp

and others also smelled marijuana throughout three-day HKU student nursing society made her want to abandon course before September

Drugs Abuse Situation among teenagers

No. of Arrested Persons aged under 21 (Jan-March 2024)



02

Drugs Commonly Abused in HK



Drugs Commonly Abused in HK



Cocaine

- Panic & Confusion
- Anxiety
- Impaired memory,
- Hallucination,
- Nervousness
- Excitability
- Feelings of persecution
- Extra sensitivity, especially to noise
- Mood swings
- Affected memory
- Heart disease,
- Nasal damage



Ketamine

- Hallucination
- Drowsiness
- Nausea
- Depression
- Impaired long-term memory and cognitive difficulties
- Deficiency in motor co-ordination and impairment in executive function
- Uterine damage / contraction
- Impaired motor function
- Respiratory/heart problems



Heroin

- Unstable moods
- Reduced sexual drive
- Constipation
- Menstrual problems
- Breathing problems
- Coma
- Low blood pressure
- Slow irregular heart rate
- Lack of oxygen in the blood
- Slow and shallow breathing
- Sharing of injection tools may result in serious infections such as hepatitis B and AIDS



Methamphetamine (Ice)

- Dizziness
- Reduced appetite
- Sweating
- Chest pains
- Fever
- Panic and confusion
- Permanent inability to sleep
- High blood pressure
- Rapid/irregular heart beat
- Skin rash
- Urinary tract dysfunction
- At very high doses, toxic psychosis, convulsions, coma, brain hemorrhage and death can occur.

Drugs Commonly Abused in HK - Cannabis



Cannabis



- Cannabis plant contains numerous types of chemical compound called "cannabinoids", including **THC** and **CBD**
- Effect: Relaxed state, increased sensory perception
- Sign of Abuse: Reddening of eyes, uncontrollable laughing
- Major Effects & Danger: **Addiction**, **hallucination**, **anxiety**, **depression**, **reduced concentration** and **distorted perception**
- Street Name: 'Marijuana', 'Pot', 'Bush', 'Weed', 'Hash', 'Ganja', 'Grass', 'Joint'

Drugs Commonly Abused in HK - Cannabis

CBD is controlled under
Cap 134 Dangerous Drugs Ordinance since Feb 2023

THC (Tetrahydrocannabinol)

- The major cannabinoid in cannabis plants causing psychoactive ("high")
- Harmful effects and addiction

CBD (Cannabidiol)

- CBD is also extracted from Cannabis



Drugs Commonly Abused in HK - Cannabis



Numerous types of products of Cannabis, THC & CBD



Trending Drugs – Etomidate (Part I Poison)



- a drug used for anesthesia and sedation
- **Effect :** Sedative, hypnotic and relaxing effects
- **Inhalation methods/tools :** liquids packaged as electronic cigarette cartridges or flour-like white powders
- **Adverse Effect :** Trembling, dizziness, unsteadiness, and staggering
- **Major Effects & Danger :** **hallucinations and bad temper can affect mood, thinking and behavior, causing irreversible damage to brain nerves, respiratory depression and even arrest.**
- **Street Name:** Space Oil (太空油)

Trending Drugs– Etomidate (Part I Poison)



Behavioral Characteristics of Drugs Abusers

Extreme personality changes

Irritable and Moody

Changes in participation or performance at school or work

Indifferent to Socializing

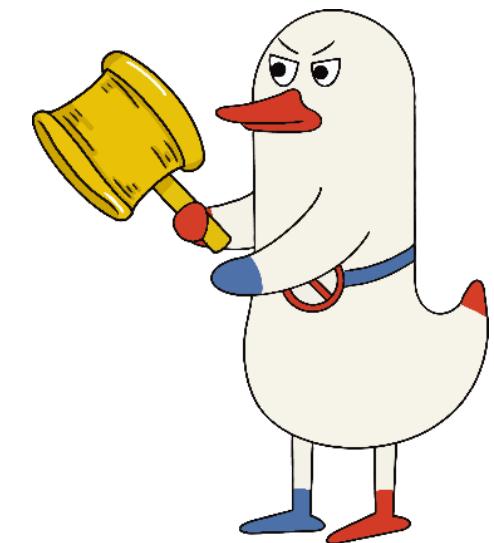
Sudden Change of Hobbies

Sudden Change of Social Circle



03

Serious Consequences

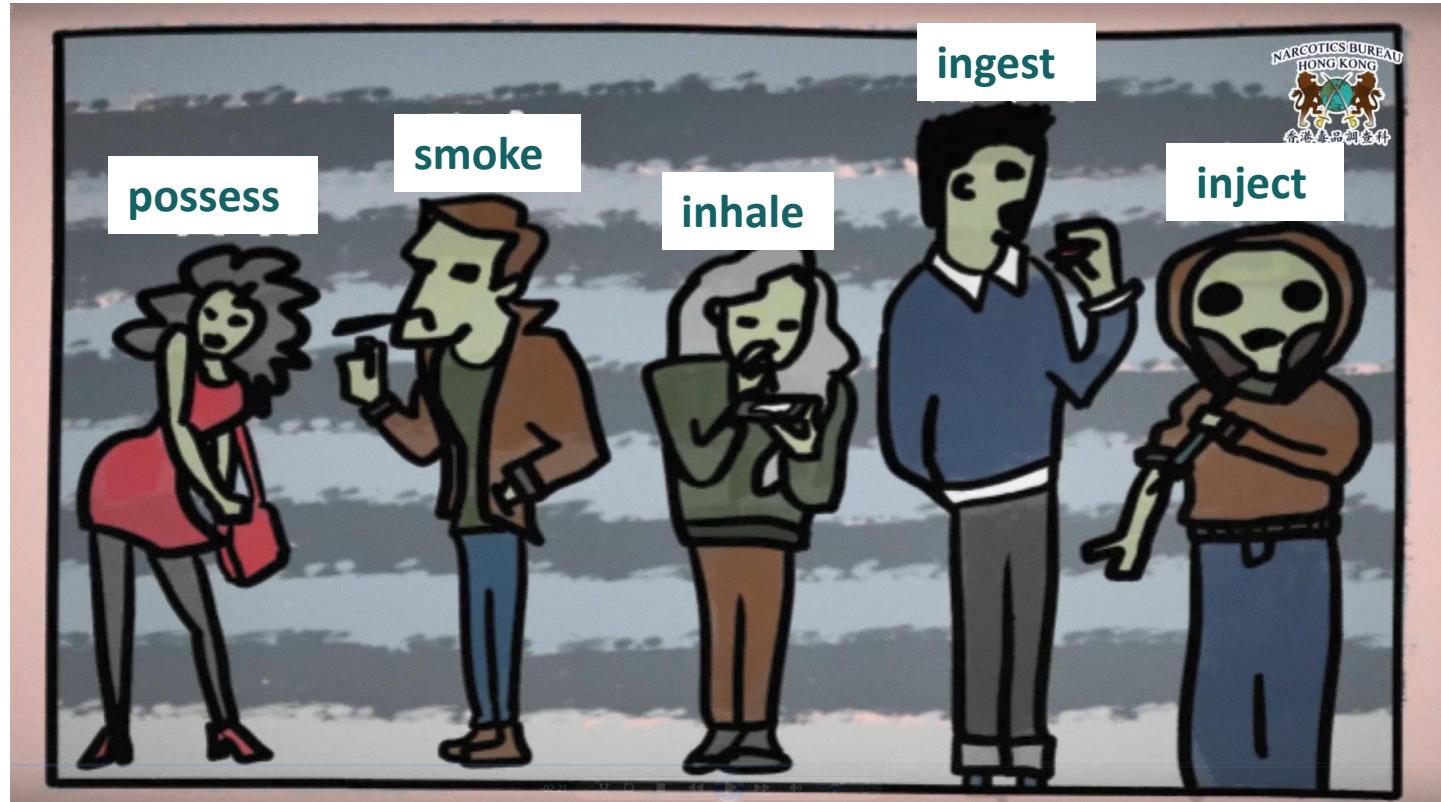


Serious Consequences

《Dangerous Drugs Ordinance》
(Cap134)

Section 8 Possession of Dangerous Drug

(1) no person shall
(a) have in his possession; or
(b) smoke, inhale, ingest or inject a dangerous drug.



A fine of HK\$ 1,000,000 + imprisonment for 7 years

Serious Consequences

《Dangerous Drugs Ordinance》 (Cap134)

Section 36 Possession of Pipes, Equipment, etc.

No person shall have in his possession any pipe, equipment or apparatus fit and intended for the smoking, ingestion or injection of a dangerous drug.



A fine of HK\$ 10,000 + imprisonment for 3 years

Serious Consequences

《Dangerous Drugs Ordinance》(Cap134)

Section 4

Trafficking in Dangerous Drug

(1) No one shall

- a) traffic in a dangerous drug
- b) offer to traffic in a dangerous drug
- c) do or offer to do an act preparatory to or for the purpose of trafficking in a dangerous drug



A fine of \$5,000,000 and to imprisonment for life

Serious Consequences

Cultivation of and Dealing in Cannabis Plant

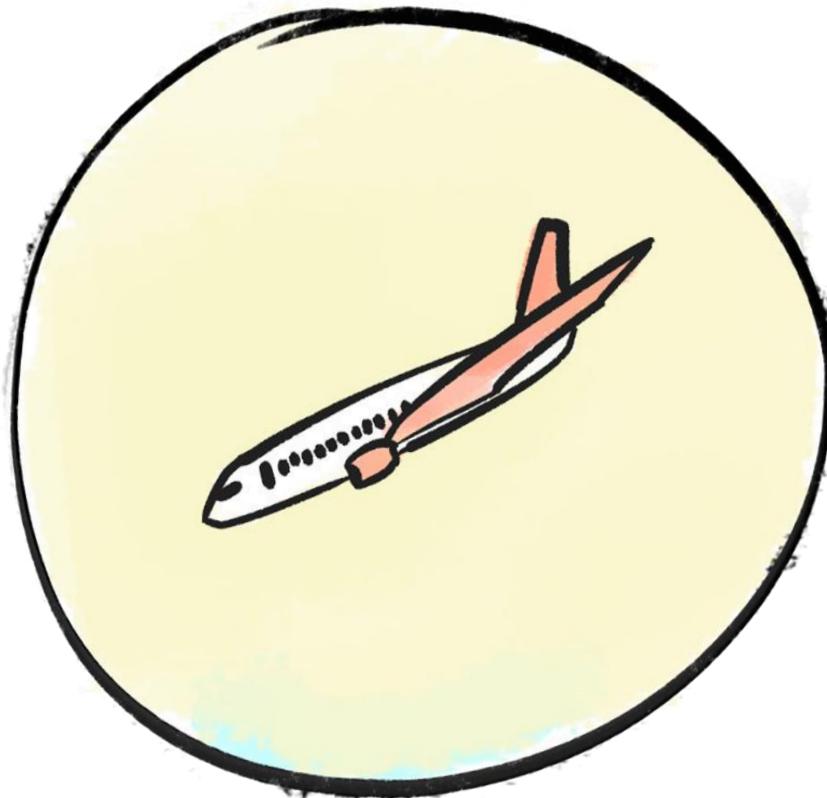
Under Section 9, no person shall

- ◆ cultivate any plant of the genus cannabis or the opium poppy; or
- ◆ supply or procure or offer to supply or procure; or
- ◆ import into or export from Hong Kong.

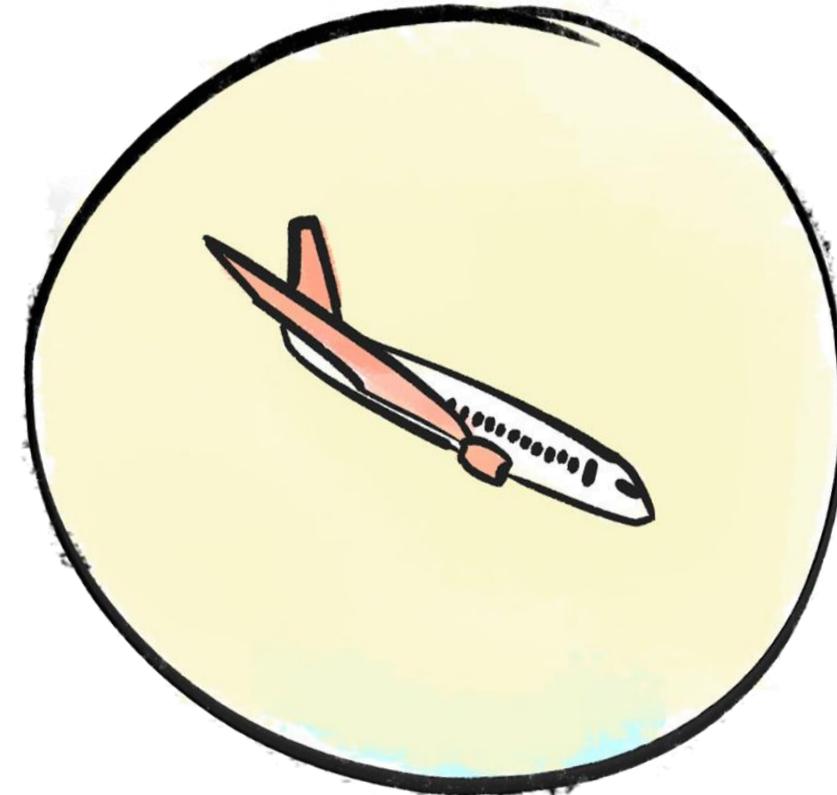


A fine of HK\$ 100,000 + 15 years' imprisonment

Trafficking drugs includes :

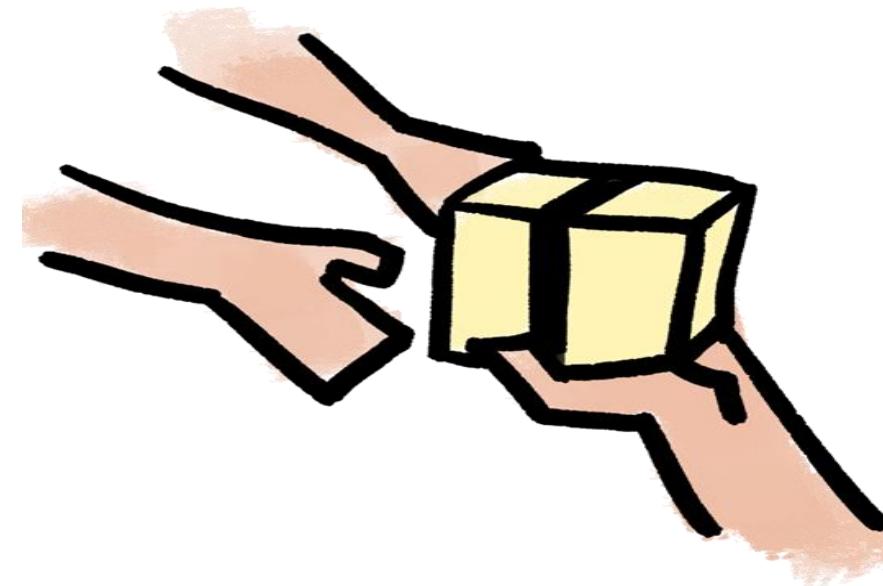


**Importing drugs
into Hong Kong**

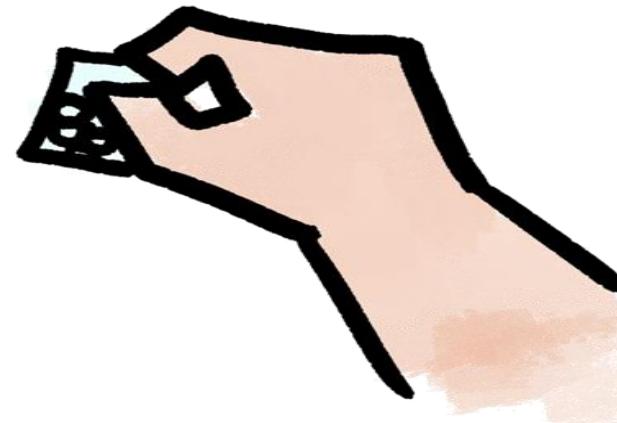


**Exporting drugs
from Hong Kong**

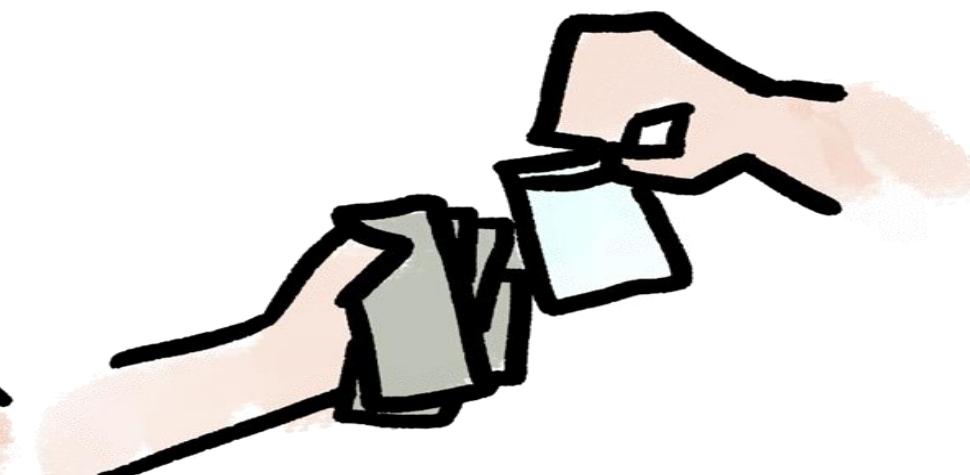
Trafficking drugs includes :



Procuring



Supplying



**Dealing in or
with**

Sentencing Guideline

ICE (weight)	Sentence (year)	Cocaine (weight)	Sentence (year)
1-10 g	3-7 yrs	1-10 g	2-5 yrs
10-70 g	7-11 yrs	10-50 g	5-8 yrs
300-600 g	15-20 yrs	200-400 g	12-15 yrs
600-1200 g	20-23 yrs	600-1200 g	20-23 yrs
4kg -15kg	26-30 yrs	4kg -15kg	26-30 yrs



Case Sharing (1)

250g =



16 years old boy trafficking drugs for HK\$4000

- In Sep 2018 , the boy was intercepted with 257g 'Ice' found in his possession
- He was convicted for drug trafficking and sentenced to 8 years and 7 months' imprisonment despite he held a clear criminal record

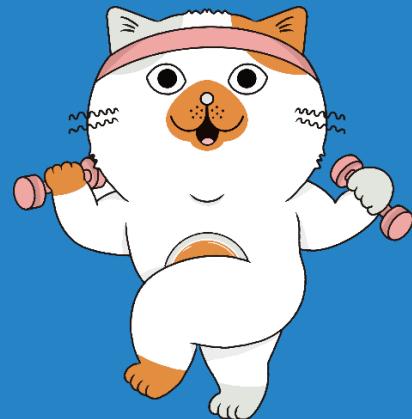
Case Sharing (2)



Receiving parcel for money

- A 18 years old male was given **few thousand dollars** reward money to collect a **parcel** claiming to be food products from a courier company
- Arrested by Police after collecting the parcel with **7.6kg Ketamine** found inside
- He was convicted for drug trafficking and sentenced to **15 years and 6 months' imprisonment**

Useful Contact



**Narcotics Division (ND) Whatsapp /
Wechat Hotline: 98-186-186**

ND Telephone Enquiry: 186-186

Police Drug Reporting Hotline: 2527-1234

Police Website : www.police.gov.hk

ND Website: www.nd.gov.hk

All Information will be kept strictly confidential



Safety Briefing For Activity Organizers

HSEO – Ceci Tsang

Hazards of Student Orientation Activities

Trip/Slip/Fall
of person

Traffic

Fire

Electricity

Food
poisoning

UAV

Criminal
behavior

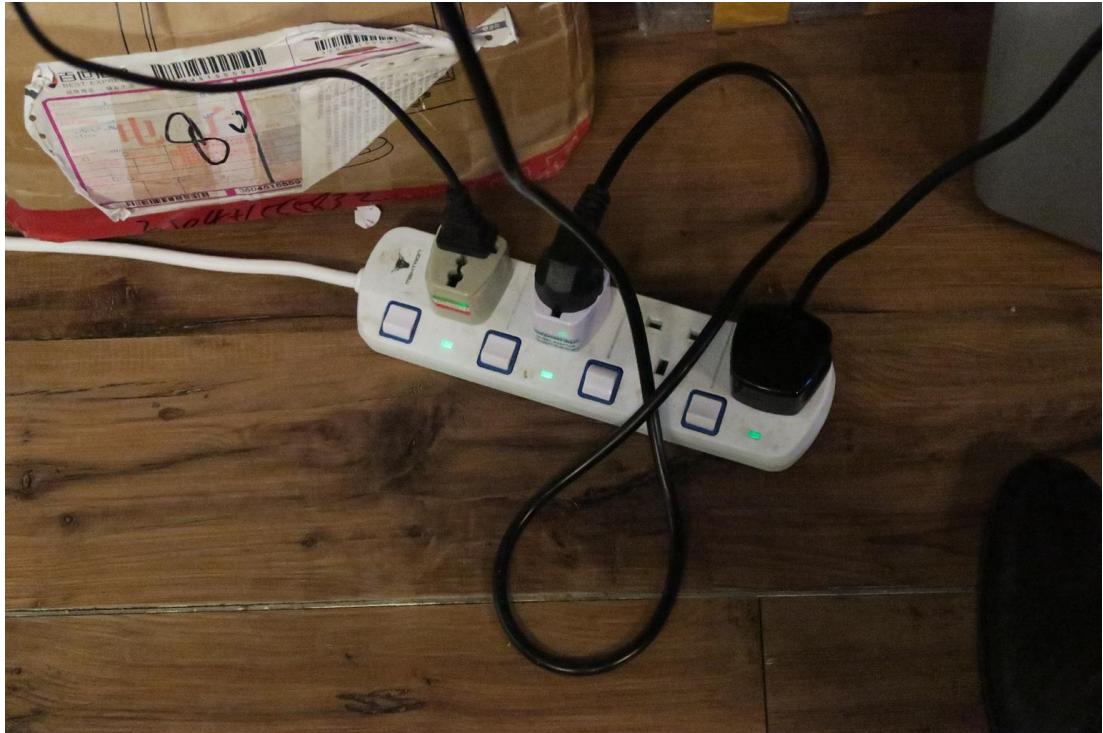
Trip/Slip/Fall of person



Traffic



Electricity





Home

What's New

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Railway Safety

Energy Efficiency and
Conservation

Gas Safety

Lifts and Escalators Safety

Other Regulatory Services

Supporting Government
Initiatives



[Home](#) > Electricity Safety > Publications > General > Household Electrical Safety Handbook > Part 2 Safety Guidelines for Household Electrical Appliances > 2.3 Additional Safety Tips for Individual Electrical Appliances > 2.3.1 to 2.3.7



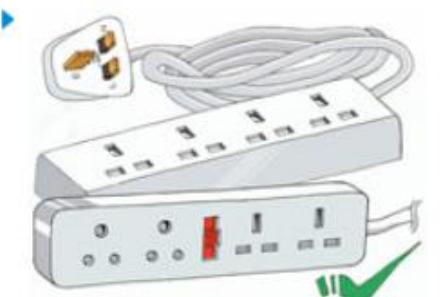
Publications

General

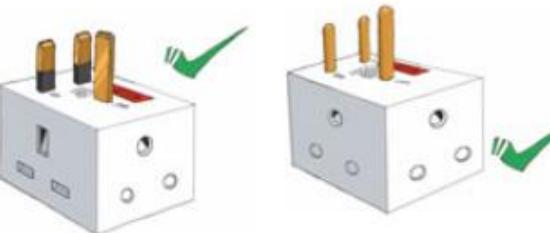
Household Electrical Safety Handbook

2. Adaptors and Extension Units

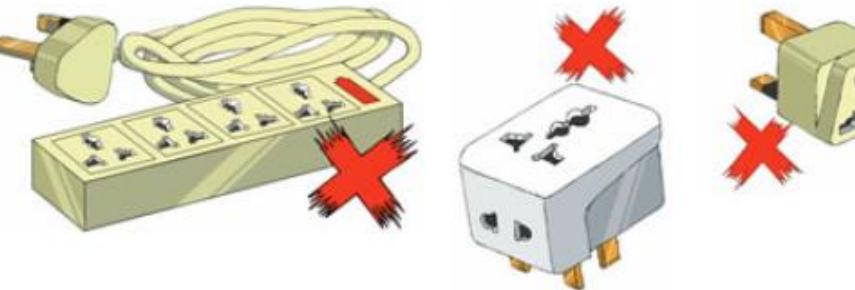
- ▶ Only buy and use adaptors and extension units which comply with the safety requirements.



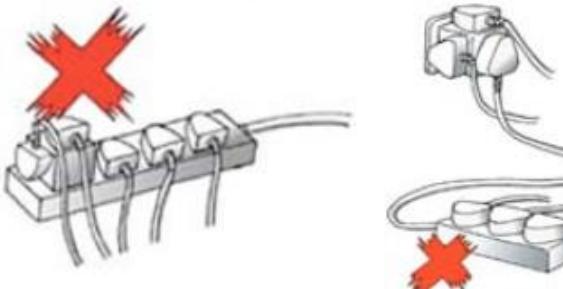
Socket holes must be fitted with safety shutters.



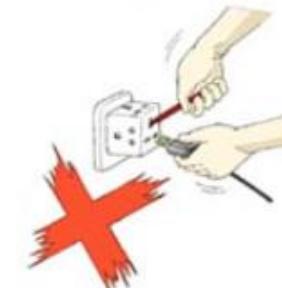
- ▶ Do not buy or use any adaptor or extension unit which is fitted with irregular socket holes. Each socket must only allow one type of plug to be inserted.



- ▶ To prevent circuit overload and fire, no more than one adaptor or one extension unit should be inserted into a socket outlet. No adaptor should be inserted into any extension unit or vice versa.



- ▶ Do not insert a 2-pin plug into a 3-pin-hole socket outlet, adaptor or extension unit by force.



Fire



二氣化碳氣體式滅火筒

適用於：

電火、燃燒中之任何易燃液體、電子儀器或文件等。

注意：

二氧化碳可以令人窒息，使用滅火筒後，應走往空曠地方。

水式滅火筒

適用於：

燃燒中之木料、膠料、紡織品或紙張等。

切勿：

用以灌救電火、燃燒中之易燃液體或金屬品。

乾粉式滅火筒

適用於：

大多數火警，包括電火或燃燒中之易燃液體。

注意：

噴出的乾粉會減低能見度，令人難以辨別方向。



Carbon Dioxide Gas Type Extinguisher

Use :

On electrical fires, flammable liquids, electronic equipment or documents.

Notes :

Vapours will asphyxiate.
Withdraw to open air after use.

Water Type Extinguisher

Use :

On fires involving wood, plastic, textiles or paper.

Never :

On fires involving electrical or flammable liquids or metals.

Dry Powder Type Extinguisher

Use :

On most fires, including flammable liquids or electrical fires.

Notes :

Discharged dry powder may reduce visibility and cause disorientation.

淨劑滅火筒

適用於：

電火或燃燒中之易燃液體、電子儀器或文件等。

注意：

使用滅火筒後，應走往空曠地方。



Clean Agent Fire Extinguisher

Use :

On electrical fires, flammable liquids, electronic equipment or documents.

Notes :

Withdraw to open air after use.

Foam Type Extinguisher

Use :

On fires involving flammable liquids.

Never :

On electrical fires.

Fire Blanket

Use :

On fires involving flammable liquids, such as small fires in the kitchen or laboratory.

Sand Bucket

Use :

On small fires or fires involving metals.

Notes :

It can also be used for cleaning flammable liquids spilt on the ground.

How to Properly Use a Fire Extinguisher



While the specifics may vary depending on the model you own, most fire extinguishers operate the same basic way. Stand six to eight feet away from the fire and remember to **PASS**:

P
ULL



1. Pull the pin at the top to break the tamper seal.

A
IM



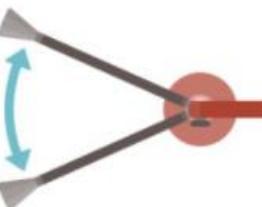
2. Aim the extinguisher low, pointing the nozzle at the base of the fire. Do not aim at the flames themselves.

S
QUEEZE



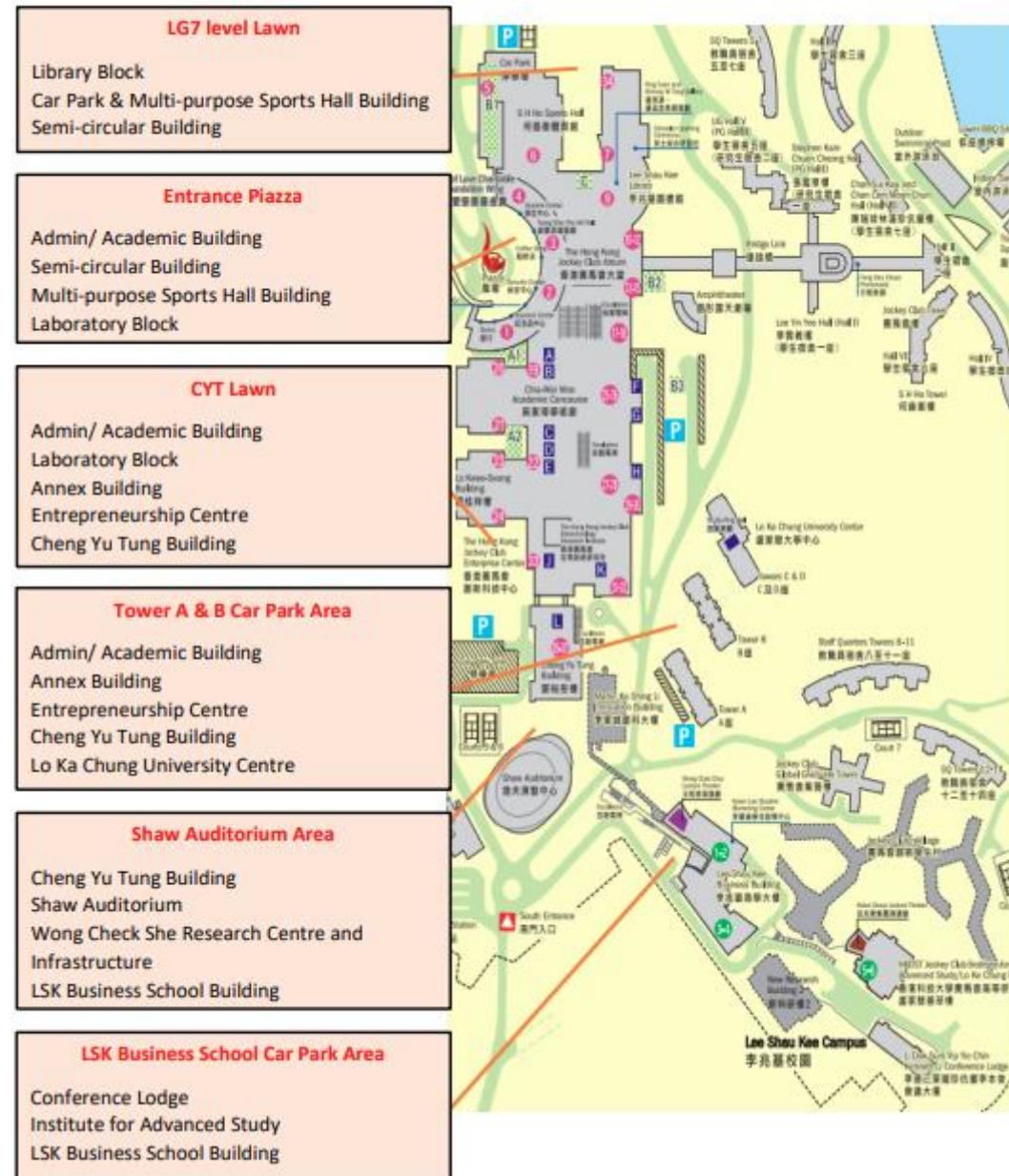
3. Squeeze the handle to release the extinguishing agent.

S
WEEP



4. Sweep the extinguisher from side to side, continuing to aim at the base of the fire until it appears to be out.

Map of Main Buildings Evacuation Assembly Points



Unauthorised entry



Food Poisoning



Lesson learnt

港聞 ▶ 科大迎新營47生食物中毒

科大迎新營47生食物中毒

▲上一則 ▼下一則



【本報訊】香港科技大學商學院迎新營爆發集體食物中毒。四十七名學生上周三在科大一個飯堂晚膳後出現食物中毒徵狀，三十三人需要求醫，全部人目前情況穩定。食物環境衛生署已到飯堂調查，發現衛生情況一般，負責人已徹底消毒飯堂。科大學生會形容事件嚴重及不能接受，正與校方及飯堂承辦商跟進，要求承辦商徹查起因，學生會再決定下一步行動。

據了解，涉事的科大商學院迎新營活動為期三日兩夜。衛生防護中心昨公布，活動共有三百五十人參加，其中二十二男二十五女上周三（二十一日）在校園內LG7、Asia Pacific Catering營辦的飯堂晚膳，約三至三十九小時後陸續出現腹痛、嘔吐、腹瀉及發燒等腸胃炎病徵。他們曾進食食物包括西檸雞、黑椒豬扒、小棠菜及魚香茄子等。年齡介乎十七至二十一歲的受影響人士，其中十一人向校內診所求診，二十一人向私家醫生求醫，一人到急症室，全部毋須入院。食環署已取走食物樣本化驗。

科大學生會會長石毅俊稱正跟進事件，並形容「好大件事」，將要求飯堂承辦商調查事故。他透露學生會早前進行意見調查，同學認為有關飯堂衛生一般。

進食中大名物檸檬批後屙嘔 4人疑食物中毒

2017年08月29日(二) 19:25

推介 82

Tweet

G+

分享



4人疑進食中大名物檸檬批(圖)後食物中毒。(中大)

4人疑進食中大名物檸檬批後食物中毒。衛生防護中心表示，首宗個案涉及2名女子，分別23及25歲，她們於本月25日傍晚，進食於當日下午購自中大李卓敏基本醫學大樓小食店的外賣甜品檸檬批，約13至15小時後先後出現腹痛、嘔吐、腹瀉及發燒等病徵。

Lesson learnt

港大爆食物中毒 170人不適

分享  



蘋果日報

港大署理行政及財務副校長何立仁

A

【本報訊】香港大學爆出食物中毒疑雲，港大署理行政及財務副校長何立仁向師生發電郵指，約170名師生於4月26日晚參與賴康育中心舉行的「體育隊伍勁過晚宴」(HKU Sport Team Superpass Dinner)後，出現嘔吐及胃部不適等，懷疑輕微食中毒，無人需要留院。港大已即時向提供到會食物的餐飲公司跟進，對方同意負擔相關醫療費用。

疑冷氣故障令食物變壞

港大發言人回覆指，「勁過晚宴」舉辦多年，是港大體育隊的年晚宴。根據港大學生會校園電視的報道，當晚有餃子、蔬菜、沙律等簡單食物供應。發言人沒有回應食物來自哪間餐應。

【豬年2019】14人年初一吃盆菜疑食物中毒 涉事屯門尚館已停售



Food Permit

- Prevent food poisoning in a systematic way
- Want everyone to enjoy the event
- Contact DSTO to get a Food Permit Form



Food Permit



The Hong Kong University of Science and Technology
Health, Safety and Environment Office

TEMPORARY FOOD SERVICES PERMIT

All temporary food outlets on the HKUST campus must be under the sponsorship of an authorized campus entity (e.g. dept., unit or organization). Organizations wishing to undertake to distribute or sell foods to the general public at special events on HKUST campus must obtain approval through the Health, Safety and Environment Office.

1. SPONSOR / RESPONSIBLE DEPARTMENT'S INFORMATION

Sponsor: _____
Address: _____
Representative: _____ Tel. No.: _____
Responsible Department: _____ Tel. No.: _____
Representative: _____ Signature: _____

2. EVENT

Name: _____
Location: _____
Date: _____ Time: _____
Estimated No. Of People To Be Served: _____

3. FOOD SUPPLIER / DISTRIBUTOR'S INFORMATION

Campus Facility: _____
Manager: _____ Tel. No.: _____
Off Campus Facility: _____
Manager: _____ Tel. No.: _____
Address: _____
Food Business Reg. No. (if any): _____
Food Preparation Location: _____
Previous Distribution Record in HKUST: Yes: Date: _____ No:

4. LIST OF FOOD ITEMS TO BE SERVED

Food Items Details	Type*

*Please enter: '1' for Hot Food '2' for Cold Food '3' for Pre-packed Food '4' Other (Pls. specify)

Provide a brief description of provisions for storage and/or transportation of food items:

5. CLEAN-UP INFORMATION

Describe provisions for clean-up and disposal of garbage:

I have read the HKUST Safe Food Handling Guidelines including the General Health and Safety Guidelines for Holding Public Event/Activity on Campus

Sponsor's Signature: _____ Date: _____

This form must be completed and returned to HSEO no later than ten working days prior to the event. This signed form, indicating approval, must be displayed at the food dispensing area throughout the duration of the event.

6. HSEO APPROVAL

Approved: Denied: Date: _____
Approved By: _____ Signature: _____
Remarks: _____

Food Permit - Exemption

Any exemptions?

Foods provided by HKUST catering outlets

Hot food which store and deliver under suitable temperature

Simple re-heated ready-to-eat food

Fish-balls, pineapple and sausages

Ready-to-eat Foods from supermarkets / stores

Packed chips, cup noodles, candies



Unmanned Aerial Vehicle (無人機)



香港科技大學
THE HONG KONG UNIVERSITY OF
SCIENCE AND TECHNOLOGY

SCC Use Only
Permit Badge No.

Unmanned Aerial Vehicle (UAV) Operation Permit 無人機操作許可證

IMPORTANT INSTRUCTIONS

- Application for this permit shall be made **7 CALENDAR DAYS** prior to the date of UAV operation and submit to Security Control Center (SCC).
- In general, application shall not be accepted for operation during Saturday, Sunday or Public Holiday.
- Applicant** shall complete **Part A** and **Operator(s)** shall complete **Part B**.
- A "Permit Badge" shall be obtained from SCC upon approval of this permit. Operator shall wear the "Permit Badge" at all times during operation of UAV. "Permit Badge" shall be returned to SCC on daily basis and upon permit expiry.
- In case of emergency, please contact SCC by dialing 2358 8999 or ext. 8999 immediately.

重要指示

- 本許可證必須於操作無人機當天計7天前向保安部提交申請。
- 一般情況下大學將不會接受於星期六、日或公眾假期進行操作之申請。
- 申請人請填妥甲部及操作員請填妥乙部。
- 完成申請許可證後須向保安部領取“許可證章”，操作員須於操作無人機時配戴該“許可證章”，“許可證章”必須每天及於許可證到期時交回。
- 如遇緊急事故，立即撥2358 8999或內線8999向保安室聯絡。

PART A. 甲部. (To be completed by applicant 由申請人填寫)

Department: _____ Name of Applicant: _____ HKUST Staff / Student ID: _____
所屬部門: 申請人姓名: 大學職員/學生編號:

Name of Operator (1): _____ Name of Operator (2): _____ Name of Operator (3): _____
操作員姓名(1): 操作員姓名(2): 操作員姓名(3):

Contact No.: _____ Email: _____ Model of UAV: _____
聯絡電話: 電郵: 無人機型號

Purpose of UAV operation: Research University Function Others – Please specify:
使用無人機目的: 研究 大學活動 其它 – 請註明

UAV Weight: Less than 7KG *More than 7KG *Permit shall be first granted from CAD if UAV is more than 7KG in weight and copy of the permit shall be attached for this application. 如操作重量多於 7KG 之無人機



Criminal Behaviour



Campus Security Hotline

2358 8999

The left side of the slide features a vibrant, abstract geometric pattern composed of numerous small, multi-colored triangles. The colors transition through a wide range, including yellow, orange, red, purple, blue, and green, creating a dynamic and modern visual effect.

END



Green O Camp

Green Actions and Souvenirs collection



Level 1

Sustainable Marketing Actions

1. All Excos **Follow** HKUST SUST IG
2. **Post** our Green O Camp poster and tag 10 freshmen in story
3. **Post** a photo story of students using green facilities and specify the location on campus



Rewards

Tot bags x 20



Level 2



1. Use 2nd hand game props and recycle or reuse them afterwards
2. Ask freshmen to bring their own water bottles

Rewards

Water bottles x20



Level 3

Use reusable mealboxes and cutlery sets
for takeaway (or dine in for every meal)



Rewards

Coffee mugs x 20



Cutlery sets x 20





Sign up by
12/8

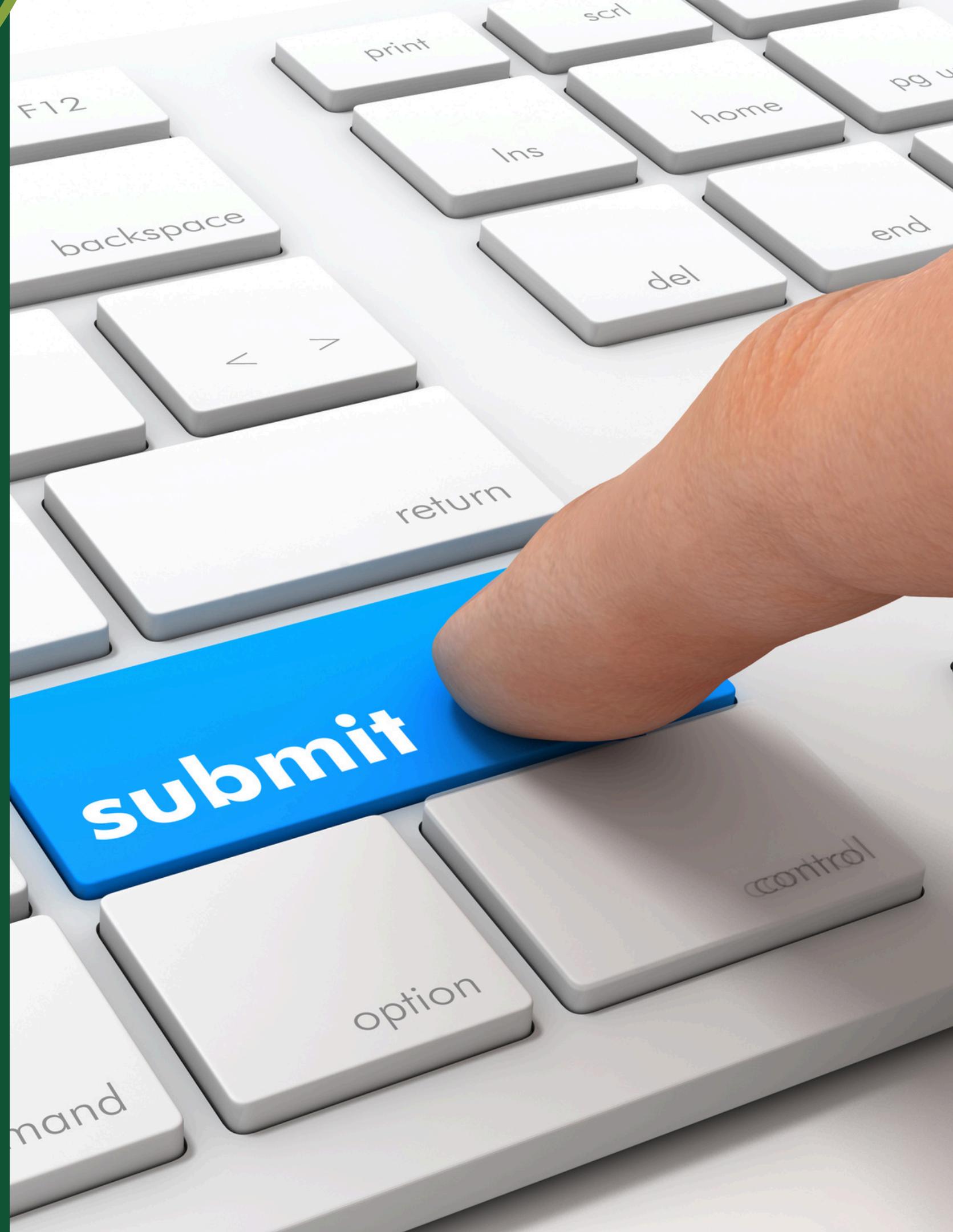


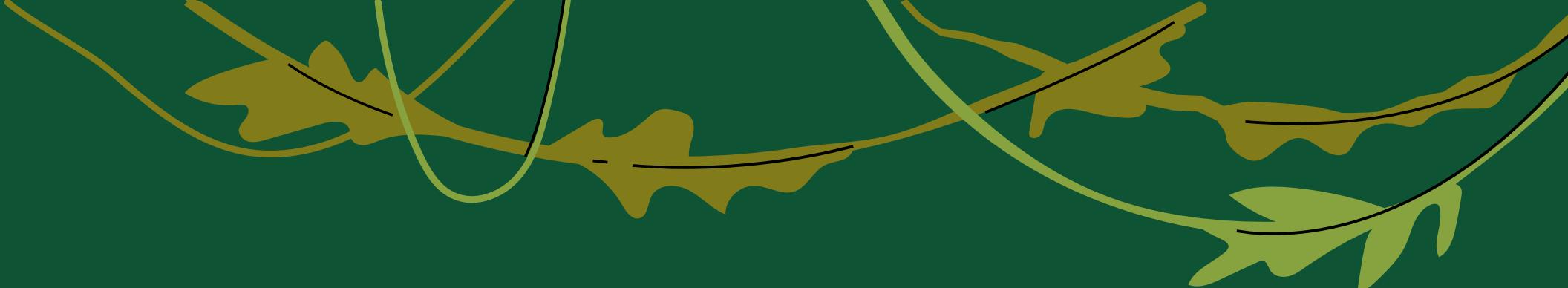
How to submit proof ?

Email : green@ust.hk

(With the heading “Green Ocamp 2024
[name of society])

Submit society's completed green action
details with taken photos by 23/8





How to get the gifts ?

Gift Reward Collection in **September** (separate notification)

Sustainability Office :(Rm 5613, lift 31/32 ,5/F)

Contact :

Email : green@ust.hk

Instagram : [hkust_sustainability](https://www.instagram.com/hkust_sustainability)



Excessive Souvenir Collection for Donation

LG1

Near escalator to atrium

Atrium

Outside Seafront
Canteen

LG5

Outside McDonald's
Outside 7-11



Timeline



Competition

We will repost all the video received on our IG.
Students organsier with the highest vote will
receive **\$200 Starbucks Coupon** as a reward

Voting Period: 1 Sept - 10 Sept

Announcement of result : 14 Sept





Q&A

HALL ARRANGEMENT FOR SUMMER 2024 (OCAMP PERIOD)

SHRLO

AGENDA

1. Coordination
2. Room Rates
3. Confirmation
4. Room Allocation/ Residential Coordinator
5. Check in/out arrangement & Hall Rules
6. Payment
7. Timeline

COORDINATION

- SSA will co-ordinate with all student societies about O'Camp hall bookings in Summer and endorse the O'Camp applications from student societies.
- Only applications verified by SSA and provided all essential information, such as society name, allocated period, number of bed spaces, and PICs (Person in Charge), will be accepted and processed by SHRLO.

ROOM RATES

	Hall	For Non-HKUST Students	For HKUST Students
Type of Room	Available In (UG Hall(s))	Rate/night (HK\$)	Rate/night (HK\$)
Twin	I, II, III, IV, VI	\$480	\$202
Triple	II, III, IV, VI	\$430	\$223
Bunk-bed	V	\$400	\$176

CONFIRMATION OF ROOMS REQUIRED

- Student societies are required to confirm with SHRLO the exact number of hall needed IN PERSON.
- Follow exact date & time assigned to your society (refer to the confirmation email from SHRLO on 31 July 2024).
- Final Hall Charges will be calculated based on this number.

Period 1 (Aug 14 – 16): at 10am, Aug 12 (Mon)

Period 2 (Aug 16 – 18): at 10am/11am, Aug 13 (Tue)

Period 3 (Aug 18 – 20): at 10am, Aug 14 (Wed)

Period 4 (Aug 20 – 22): at 10am, Aug 15 (Thu)

CONFIRMATION PROCEDURES OF BED SPACES

Representatives of society **MUST** come to SHRLO (G/F, UG Hall II) ON THE EXACT DATE & TIME assigned in the confirmation email with their society chop.

Request for changes

**Requests for extra bed spaces will subject to availability.

OR

Confirms the number of rooms requested in their application is FINAL.

NO CHANGES will be allowed after confirmation.

Any request for changes, original forms will be returned for amendment.

Accommodation Offer letters (for check-in purposes), pay-in slips & room allocation lists will be ready to pick up at SHRLO on the NEXT Working day during office hour.

ROOM ALLOCATION

Room allocation

Subject to availability of rooms in respective student halls. Rooms allocated will be in the same hall or on the same floor **ONLY WHEN** situation permits.

Basic Provision

All bedrooms are air-conditioned and fully furnished (a chair, a desk, a wardrobe and a bed with a mattress).

Linen

Student organizers need to collect beddings by their own at hall office if needed. Residents are recommended to bring jackets or extra clothes in case it is too cold in the room.

Personal Accessories

Bring your own personal accessories such as towel, suit, toothpaste, toothbrush, slippers, shower gel and cups.

Please refer to Notes to Organizers for more information.

RESIDENTIAL COORDINATORS (RC)

Each society must arrange a Residential Coordinator (RC) that will reside in hall during ocamp

Key Responsibilities of the RC

- **Single Contact Point with Hall Office**
- Handling check-in and check-out procedures for participants;
- Dealing with participants' enquiries, and request for door opening / key replacement;
- Interpreting hall rules to the participants; and
- Reminding participants of any other important information.

NO services provided for individual participants. All requests from participants to be addressed through the RC to the hall office.

CHECK IN/OUT ARRANGEMENT

- **Check in/out Procedures**

All participants check-in to and check-out from the student hall **as a group** which all check-in and check-out matters are to be handled by the RC. RC must present the **Accommodation Offer Letter** and **Society stamp** at the Hall Office.

Check-in: after 2pm

Check-out: before 11am

- **Keys**

Only ONE set of keys (room door) will be supplied for EACH room. During the camp period, door opening or replacement of keys could be entertained and such **requests must be made by the respective RC only**.

Door opening : HK\$10 each time

Key loss / damage : HK\$100 each

Key holder loss / damage : HK\$10 each

HALL SECURITY

- Temporary Resident Cards & passcode of main entrance of the Hall will be given to the RC upon check-in
- Proof of identity may be requested for checking by hall staff
- Door opening / key replacement :
 - Only RC can request for such services for safety and identity concerns
 - Only camp organizer can verify the status of a participant & room assignment

GENERAL HALL RULES

- No alcohol
- No smoking
- No gambling
- No interference / relocation of fixtures and fittings
in Hall / rooms
- Keep quiet during nighttime

PAYMENT ARRANGEMENT

Payment Due Date	
Period 1:	30 August 2024
Period 2:	2 September 2024
Period 3:	3 September 2024
Period 4:	5 September 2024

- Arrange payment at Hang Sang Bank counter, no alternative payment method.
- **10% PENALTY** will be levied on top of the amount of hall charges if you fail to RETURN the validated pay-in slip receipt to SHRLO by the stipulated deadline.
- Amount to be paid is based on the number of rooms CONFIRMED in the hall offer letter, NOT the number of rooms actually USED.

TIMELINE

31 JULY

12-15 AUG

14-22 AUG

30 AUG – 5 SEP

SHRLO sent Confirmation emails to societies

Confirm with SHRLO the exact number of hall places required. Refer Confirmation email for details

O'Camp period
Check-in after 2pm ;
Check-out before 11am

Settle hall charges and return the original pay-in slip receipt to SHRLO on or before the payment due date



The background features a large, white circle centered on the left. Overlaid on the right side are a large pink circle and a smaller dark blue circle. The pink circle has several thin, white, wavy lines radiating from its center. The dark blue circle is positioned at the bottom right. The overall design is minimalist and modern.

THANK YOU



SPORTS FACILITIES

Justin Li



SPORTS FACILITIES

Sports venues

- Multi-purpose Rooms (LG1031 & LG4204)
- Sports Hall
- Mini Soccer Pitch
- Outdoor Basketball Court
- Lawn Area
- Artificial – Turf Soccer Pitch

- Inquiry: SH HO Sports Hall: 2358 8582 or FYTSC: 2358 8688
- Cancellation: Email: safbs@ust.hk



REMINDERS ON THE USE OF SPORTS FACILITIES

- x Don't eat or drink. Water only.
- x The use of audio-visual equipment is permitted only under circumstances that it will not cause any danger or disturbance to other users of the sports facilities.
- x Equipment checked out must be returned immediately after use of the sports facilities. Lost or damaged equipment will be charged for replacement or repair on a cost basis.
- x NO flooring protective mat. Footwear for all indoor sports facilities must be **NON-MARKING** rubber-soled sports shoes. Footwear will be checked before entry. Bare foot is not allowed. *Remind your participants to bring non-marking shoes*
- x No stomping. No label and sign to be taped on the floor.
- x Do not drag any equipment along the wooden flooring.



SPECIAL ARRANGEMENT FOR SPORTS FACILITIES

Water games Lawn Area & Artificial –Turf Soccer Pitch only

- x For safety reason, dragging or sliding games are not allowed
- x No dragging equipment on the Lawn Area/ Running Track/ Artificial – Turf Soccer Pitch
- x Only buckets borrowed from DSTO can be used
- x Submit the application to Sports Development Office by **8 Aug 2024**
- x Water point and water hose available



A 表格

香港科技大學
學務長辦公室
迎新活動預借水桶申請表

學會信箱號碼

申請學會名稱：	學會印章
負責人姓名：	職位：
聯絡電話：	聯絡電郵：
水戰舉行日期及時間：	舉行地點：*人造草足球場/草地
借用水桶數量：90 升 _____ 個, 15 升 _____ 個 (最多可借各 4 個)	
負責人簽署：	交表日期：

* 諸去不適用場地

本表格最遲於 2023 年 8 月 4 日下午 5 時正前交到學務長辦公室 LG3002 室櫃檯，逾時申請作放棄論。而副本將交回申請學會的信箱。

批准人簽署：_____ 日期：_____

註：必須帶同此副本交當值場務員，以便借出水桶。場務員將收取此副本作記錄之用。

迎新活動預借水桶 的 借還程序及守則：

1. 請於水戰舉行日期前一日 及 2pm - 5pm 期間，帶同已批核之本表格副本，到場地領取水桶。如在草地舉行：請先致電 23588582 相約體育館場務員到草地交收水桶。
如在人造草足球場：找當值場務員點收水桶。
(借水桶時，必須由當值場務員及負責學生簽署作記錄)
2. 最多可借 90 升及 15 升兩款水桶各 4 個。借出的水桶不可隨處擺放。
3. 所有借出之水桶皆處於良好狀態，借出時如發現任何損壞，必須立即通知場務員，否則一概由申請人/學生團體或其授權人士負責。
4. 水桶如有任何不當使用、遺失或損壞，使用者/學生團體或其授權人士必須負責有關賠償費用。
90 升水桶每個港幣 500 元，15 升水桶每個港幣 200 元。
5. 所有借出之水桶不得帶離校外或轉交他人使用。
6. 必須確保取水處之場地(如洗手間、駁水膠喉所經地方)乾潔及安全。
7. 活動只准使用清水，絕對禁止使用清潔劑或其他液體/粉末。
8. 所有物品須於水戰活動後即時歸還 (包括預借及當天借用的水桶)。(必須有當值場務員點收作實，並由負責學生簽署作記錄，否則將會記錄在案)
9. 如活動提早完成，必須與告知場務員，並待場務員前來點收水桶。(草地：請致電 2358 8582 與場務員聯絡；人造草足球場：請直接與當值場務員聯絡)

~ 物品必須於水戰活動後即時歸還 ~

註：草地 (位置近南閘, 鄭裕彤大樓旁) ； 人造草足球場 (位置近海邊, 田徑場內)



NO SHOW PENALTY

- x Cancel the venues before **3 working days**
- x If you do not show up and carry out the activity after first **10 minutes** at the hour, the venue will be open to general users.
- x All your subsequent bookings during the Orientation Activities Period will be **CANCELLED**.



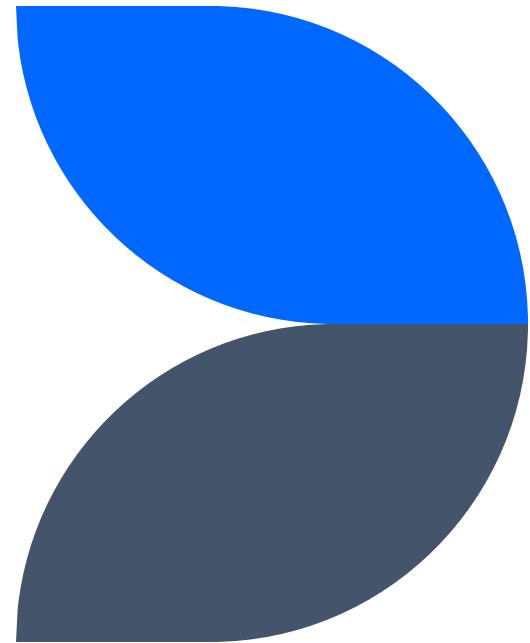


Thank You!



Orientation Activities Briefing 2024

**Rita Yau
Student Support & Activities
Dean of Students' Office**



Use of Facilities & Equipment

1. Service provided by SSA
 - a) Amenities venues
 - b) Equipment loan
2. Reminder

Booking of Venues

- Suitability
- Safety
 - Observe venue regulations
 - Correct use of the facilities and equipment
- Timing
 - Reserve time for setup, re-instate and tidy up

Pay attention to the closing time

Lawn Area: **6pm**

Classroom & LT: **11pm**

Common Room 4, 5+6,
UGH7 MPH:
Activity ends at **10pm**,
tidy up and leave by **11pm**

Other venues: **10pm**

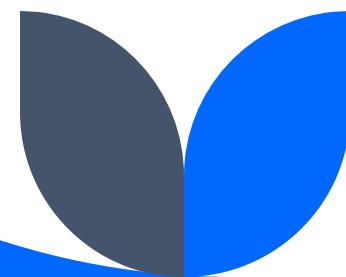
Use of Venues

- Activities/ group games consistent with the proposal
- Observe user guidelines and regulations on [booking forms](#)
- Check-in, Check-out on time
- Reinstate the venue
- **Keep clean**
- Do not leave personal belonging unattended
- No change, no swap
- Inform venue owner in advance if you no longer needs the venue



TIPS: COMMON ROOM 5+6

- Using the entrance **via the lift lobby** for moving **heavy items**
- **Pre-event set-up**
 - the entrance will be opened for **1 hr** upon your request to the Hall VI Office
- **Removal after event**
 - the entrance will be opened for **30 min** upon your request made



Equipment - AV

Venues	Built-in PA	Mic	Projector	Projection Screen
LG1027, LG1031	Play music: Borrow H3 portable speaker (1 wired & 1 wireless mic) from LG3 SSA Counter	Make announcement: 1 wired from Sports Hall Counter when check-in	Borrow from LG3 SSA Counter (projector, stand and portable screen)	
LG4204	Temporary equipped with H3 portable speaker (1 wired & 1 wireless mic) *Collect mics from LG3 SSA Counter*		Borrow from LG3 SSA Counter (projector and stand)	✓
Sports Hall (Half court)	Borrow from LG3 SSA Counter			
TST Arena	✓	2 wired from Arena Counter when check-in	Borrow from LG3 SSA Counter (projector, stand and portable screen)	6

Equipment - AV

Venues	Built-in PA	Mic	Projector	Projection Screen
Tsang Shiu Tim Art Hall, LG5 Conference Room	✓	2 wireless from LG3 SSA Counter when check-in	✓	✓
LG5 Common Room		Borrow H3 portable speaker (1 wired & 1 wireless mic) from LG3 SSA Counter	✓	✓
LG5 Multi-function Room	✓	1 wireless from LG3 SSA Counter when check-in	✓	✓
Common Room 4, Common Room 5+6, UGH 7 Multi-Purpose Hall	✓	2 wireless from respective Hall Offices when check-in	✓	✓

New Portable Projection Screen

- Easy roll-up type
- 80" x 3 units
- 60" x 1 units
- Watch the [video](#) for setup (0:13) & dismantle (1:44)



Tips: Use of PA

- Laptop & HDMI cable
- 3.5mm to 2 RCA cable

(for audio input)



Equipment	2A Battery
Each Mic LG4204, LG5 Multi-function Rm, Common Rm 4, Comomo Rm 5+6, H3 Portable Speaker	2 units
C2 Portable Mega Phone	8 units

Equipment Loan

- **NO CHANGE after submission**
- Band equipment (endorsed by Band Society or proof to have knowledge on setup and use of the equipment)
- Trolleys & nestable roll pallets (手推車、籠車)
(Max. 4 hrs)
 - first-come first-served at LG3 with Society Chop & SID
- **Check-out heavy equipment:**
 - No sandals/ slippers, wear shoes
 - With 3 persons or more

Use of Equipment

- Observe the instruction and/ or operation procedure given by staff
- Check-in and check-out on time
- **Used in Campus** for the activity as stated in the activity proposal
- **Mobile Stage *present the mobile stage user card for check-out**
- **No transfer**



**No alcoholic
drinks in
Orientation
Activities on
or off
campus**

Alcohol Free

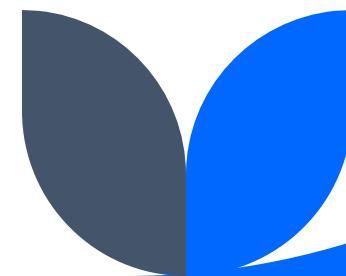
- Ensure the activities are suitable for everyone including **age under 18**
- **Violation:**
 - Required to remove the alcoholic drinks and/or leave the facility immediately
 - Written warning and 1-3 months of suspension of booking right of university facilities

No Show Penalty

- If you **do not setup or start** the activity within the first 10 minutes of your booking, the venue will be open to general users.
- All your subsequent bookings during the Orientation Activities Period will be CANCELLED.

Orientation Activities Preparation

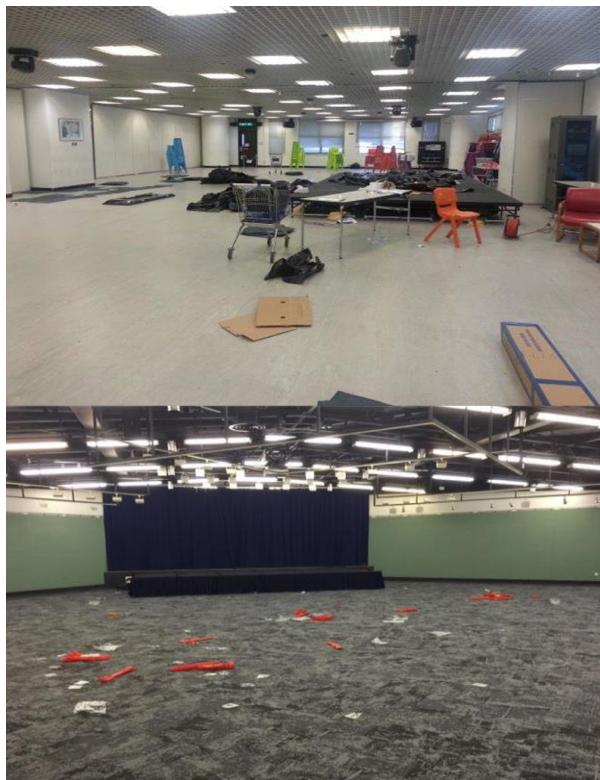
- Accept booking for preparation
e.g. game demonstration,
leader briefing, packing gift bags
- **NOT Pre-camp**
- **LG5 Temporary Storage for 7-14 days,
contact LG5 Amenities Counter**



Reminder



Install the
mobile stage properly



Tidy up and re-instate the
venue before you leave



Do not leave markings
or dirt on wall/ floor



Inquiry

- **Student Amenities**

ssa@ust.hk, 2358 5819

LG3 Student Support & Activities Counter (lift 3)

- **Sports Facilities**

sports@ust.hk, 2358 8586

Room LG3002 (lift 3)



STUDENT-LED ORIENTATION

BRIEFING SESSION

— ● Student Support & Activities, DSTO ● —

Today's agenda

1. Opening Remarks

By Professor Ben CHAN, Associate Dean of Students

2. Anti-drug campaign

By Narcotics Bureau, Hong Kong Police Force

3. Health and Safty Tips

By Ms Ceci TSANG, HSEO

4. Green O'Camp

By Ms Loretta LUK, SUST

5. Hall logistics

By Miss Ally CHAN, SHRLO

6. Sports Facilites

By Mr. Justin LI, Sports Development, DSTO

7. Venue and Equipment

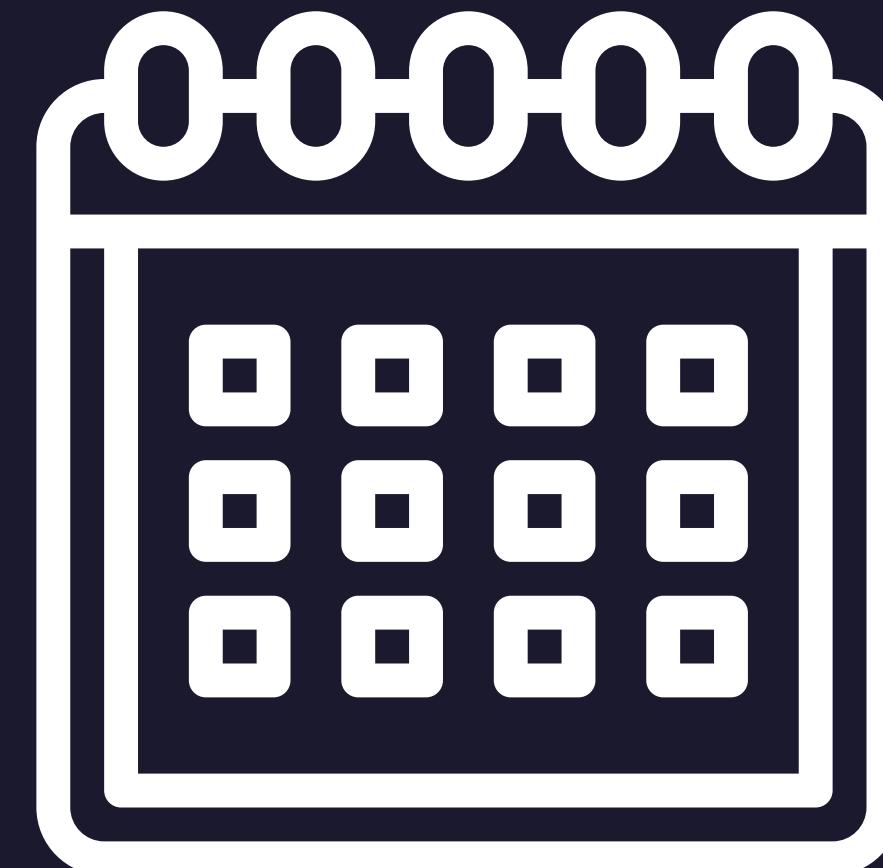
By Ms. Rita YAU, Student Support and Activities, DSTO

8. Reminders

By Mr. Apollo LAM, Student Support and Activities, DSTO

9. Welcome Fair arrangement and counter allocation

By DSTO-SSA and HKUSTSU



GOLDEN RULES

These are the 4 golden rules you should always bear in mind

[READ MORE](#)



Safety First 安全第一

Safety is our utmost concern and you should always make sure of safety of your participants.

Be Diverse and Inclusive 多元共融

All HKUST members should embrace and value differences, respect people around.

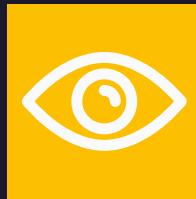
Prevent Sexual Harrasment 防止性騷擾事件

Any form of sexual harassment should not be tolerated in any circumstance.

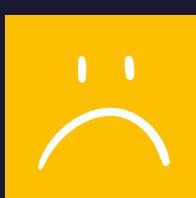
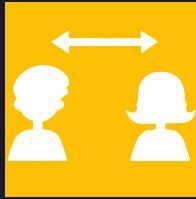
No alcohol 無酒精活動

No alcoholic drinks in all student programs.

Safety First



- Pay higher attention to all safety hazards during event
- Take good care of safety of all participants, including yourselves
- Orientation Camp should be happy memories, DO NOT make it lifelong regrets





CANVA STORIES

23 ▶

...

DIVERSITY AND INCLUSIVENESS

HKUST is a home to people from a variety of backgrounds and we emphasize diversity and inclusiveness. You should be thoughtful in your planning of activities, designing promotion material, carrying out the activities, etc. You must allow participants not to join some of your activities if they feel uncomfortable. Embracing and valuing differences are crucial. We should learn from each other, and to foster a mindset of diversity and respect.

[READ MORE](#)



Avoid Sexual Harassment

"2.2.1 In the context of the University, any unwelcome sexual advances, requests for sexual favours, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- any aspect of an individual's employment or educational experience is made conditional on submission to such conduct, either explicitly or implicitly; or
- employment or educational decisions affecting an individual are based on rejection of such conduct; or
- such conduct has the purpose or effect of
 1. unreasonably interfering with an individual's work performance or educational experience; or
 2. creating an intimidating, hostile, or offensive working or learning environment."

The Gender Discrimination Committee

[READ MORE](#)



18 August at 21:44 · ●

[希望Admin點出，事態嚴重]

話說我係今年科大新生，咁就玩左科大Science學會搞既Ocamp，有一個環節就像送禮物，點知送畀男嘅禮物，就像避孕套，送畀女嘅禮物，就像衛生巾！我唔理搞Ocamp班友點詫，呢個對男女都係極大嘅侮辱！有乜可能好送唔送送咁嘅野？！

我響度呼籲所有未上大學嘅人，第時你哋入到科大，無論搞Ocamp定乜，記住要小心同唔對路要識拒絕，冇啲人玩得高興就真係冇品德可言！

See tr

香港01
<https://www.hk01.com> · 社會新聞 · 教大ocamp兩女生... ·

教大Ocamp兩女生稱被強姦及性騷擾皆涉同一名28歲男組員

2023年9月4日 — 據了解，18歲教育大學一年級女學生「組媽」，在23日凌晨5時，她與姓嚴男組員及另一男宿友在宿舍房間的床上喝酒，約一小時後男宿友離開，姓嚴男組員突然對...

香港01
<https://www.hk01.com> · 專上教育 · ocamp風波-新生... ·

Ocamp風波 | 新生接吻舔手指嶺大擬強制設反性騷擾大使...

2023年10月4日 — 嶺南大學9月初流出迎新營有同性或異性接吻和舌吻，亦有男學生「舔」女學生手指，校方表示考慮在每個迎新活動委員會中強制設立「反欺凌與性騷擾大使」，...

Avoid Sexual Harassment

“IT'S JUST
A JOKE”

SEXUAL HARASSMENT





No Alcohol



- Support the Department of Health's anti-alcohol campaign.
- Protect the people and premises from the risk of behavioral problems resulting from drinking on and off-campus.
- Ensure the activities are suitable for everyone, including those who are under 18 years old.



You should also note

They are important too



01

Participants under 18

Laws of Hong Kong related to participants under the age of 18:

- Films or multimedia classified as Category III
- Articles or materials restricted by the Control of Obscene and Indecent Articles Ordinance
- Parent consent form to be filled
 - SU Affiliated Societies
 - DAGs

02

No Commercial Promotion

- Commercial corporate or product name should not be associated with or form part of the society/team name, or the activity name.
- Activity organizers should be cautious about sponsorships or arrangements that involve any commercial or promotional activities for or by outside organizations.

03

Personal Data Privacy

- Collect only necessary data, no excessive information
- Protect the data and restricted access
- Avoid exposing personal data, including the participants' image, name in publicity materials, unless with their consent in advance

04

Accident Insurance

- Group Personal Accident Insurance for Non-HKUST persons joining approved orientation activities.
(<https://sfao.hkust.edu.hk/individual.php?l=62>)
- Society organizing **off-campus** activities should consider arranging extra insurance yourselves.

To-do-list

Please be reminded to complete the following:



Remind helpers and participants about rules

Make sure your helpers, jobamas, participants are familiar and will comply with university rules and regulations during O'Camp/O'Day.



Submit full participant list to SSA

Submit full participant list via Qualtrics according to timeline assigned for organizers in different period:

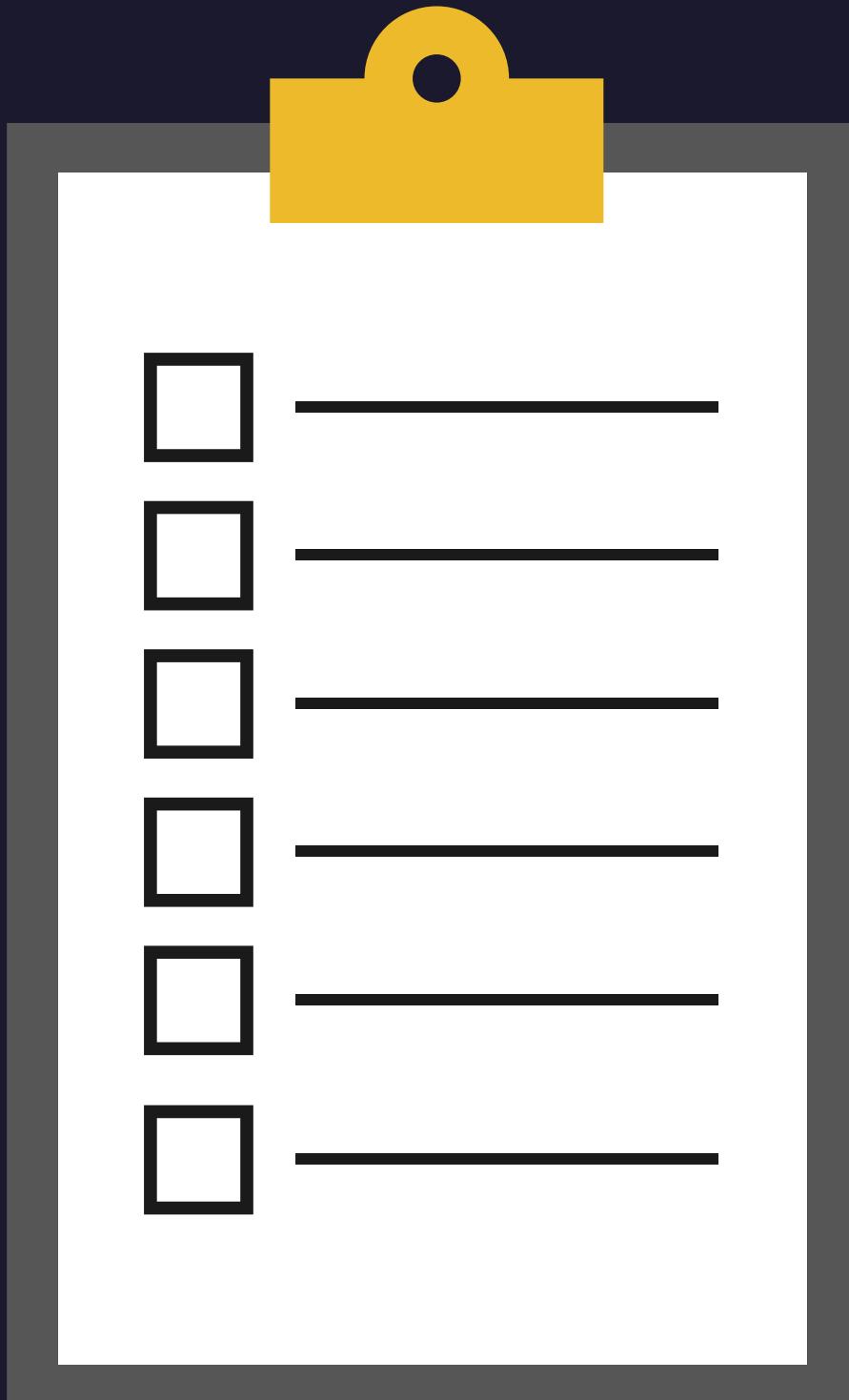
- Aug 14-16: 9:00am, Aug 12 (Mon)
- Aug 16-18: 9:00am, Aug 13 (Tue)
- Aug 18-20: 9:00am, Aug 14 (Wed)
- Aug 20-22: 9:00am, Aug 15 (Thu)



Collect parents consent for participants under 18

Ensure parents agree with the participation for those who are under 18. You can find parent consent form to be filled below and please keep them for your own record:

- SU Affiliated Societies
- DAGs



Other Reminders



Safeguard reputations. Do not defame your Socitey/Group or the University



Uphold academic integrity seriously and do not promote cheating



Exercise judgement and do not engage in any unlawful activity



Get yourself prepared for bad weather arrangement



Have mutual respect and do not disturb others members of the university or the general public



Safety precautionary measures

Important CONTACTS

If you need assistances, please contact us



<https://dst.hkust.edu.hk/eng/detail.php?catid=7&sid=112>

For advising and enquiries

Student Support & Activities, DSTO

- Email: ssa@ust.hk
- Tel: 2358 6662
- Location: Student Support and Activities Counter, LG3, Lift 6
- Office hours: 0900-1245, 1400-1700 on weekdays

For emergency

Security Center

- Tel: 2358 8999
- Location: G/F, Lift 2